

# BURTON BRADSTOCK PARISH COUNCIL



Chairman Mr Mike Evans

Clerk Mrs M Harding

## Burton Bradstock Parish Council Meeting

3<sup>rd</sup> May 2018

Dear Councillors,

You are hereby summoned to attend the **Annual Parish Council** meeting on

**Wednesday 9<sup>th</sup> May 2018 at The Reading Room at 7.30pm**

### AGENDA

1. To Elect the Chairman of the Council for 2018-19 and sign Acceptance of Office
2. To Elect the Vice-Chairman of the Council for 2018-19 and sign Acceptance of Office
3. To receive apologies for absence
4. To receive declarations of Interest and grants of dispensation
5. Parishioners' Comments - (15 minutes on agenda items only)
6. To consider the co-option of a Councillor for the 1 vacant seat
7. To reaffirm the Councillors Roles and delegated areas of responsibility, appointment to outside organisations and members of working groups (see list)

#### **Items for Decision:**

8. To approve the minutes of the Parish Council meeting held on 7<sup>th</sup> April 2018 and sign the same
9. Matters arising from the above minutes for information only and actions update
10. Correspondence Items received for decision
11. To consider any planning applications received by the Council
12. Finance & General Purposes
  - a. To consider the Annual Return 2017-18 Part 1
  - b. To consider the Annual Return 2017-18 Part 2
  - c. To consider the F & GP report, GDPR requirements, reaffirm policies and approve payments
  - d. Play area project report (ME)
  - e. CLT report (AB/DD)
  - f. To receive any reports on repairs and maintenance in the village
13. Items for report in the BVN/Website (All)

#### **Items for information:**

14. Correspondence items received for information (MH)
15. Parishioners' open comments (15 minutes maximum allowed)
16. Items for the next PC meeting on 7<sup>th</sup> June 2017

Mrs Michele Harding, *Clerk to the Council*

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA

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