

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr D Venn

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 3rd December 2014

Present:

Cllr D Dixon	Cllr D Batten
Cllr D Venn,	Cllr A Ross
Cllr G Moody	Cllr K Delves
Cllr I Troup	Cllr D Venn
Cllr Ron Coatsworth (DCC)	
M Harding-Clerk-	8 members of Public

2014/12-2 To receive apologies for absence- Cllr G Mayo, Cllr John Russell (WDDC). Cllr D Venn will be late

2014/12-3 To receive declarations of interest and grants of dispensation: None

2014/12-4 Parishioner's comments- (15 mins on agenda items for decision only): J Lewis asked if the Council reclaim VAT as it was not listed on the Finance report, the Clerk confirmed that a Vat refund had been received at the beginning of December. G Adderley asked why the Post Office item was a closed meeting; the Council explained that the item was to discuss commercial contracts and rents which at this point are confidential.

2014/12-5 To approve the minutes of the Parish Council meeting held on 5th November 2014 and sign the same

Proposed Cllr D Dixon

Seconded Cllr A Ross

Resolved

2014/12-6 Matters' arising from above minutes for information only-

Cllr Dixon confirmed the open meeting for the Corncrake consultation event on Saturday 6th December at the Reading room this will also include gathering volunteers for the other Parish plan projects. The service agreement has been agreed with the Countryside team and £300 has been put in the budget, the hedge-laying will commence on 10th January and last 2-3 days. DD will publicise the event. A grant has been applied for from the "Grow Wild" projects and should know in the New Year if they have been successful.

The information from the Land registry regarding the pond area adjacent to Corncrake is ongoing-Clerk to Action.

No further information on the parking issue at this time GRM/DB to action at a future meeting.

Cllr Batten has made contact with the correct person at DCC regarding cycle paths-ongoing

2014/12-7 To consider the following planning applications and any other applications received by the Council prior to the meeting.

- a) WD/D/14/1919- 18 Shadrack- will now be going before the planning committee on 11th December.

2014/12-8 Finance & General Purposes-

i. To consider the Finance Report, F & G P recommendations including payments

a) To receive the Finance Report and approve payments

Proposed Cllr K Delves

Seconded Cllr I Troup

Resolved

- b) **To approve the Updated Financial regulations-** this was to clarify where any expenses are incurred by the Clerk and Repairs and maintenance executive, Cllr Troup queried the wording of the two party process regarding internet banking this will be updated and brought to January meeting.

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- c) **To consider the F & GP recommendations for the Budget/Precept (Income from Council Tax) for 2015-16**- The budget having been previously circulated was agreed and the precept (Income from Council Tax) would be set at the same level as last year £23290.00. This will be absorbing part of the LGCT grant which the WDDC are reducing and by 2018 will not be passing back to Parishes.

Propose Cllr G Moody

Seconded Cllr D Batten

Resolved

Clerk's appraisal- This was carried out on 28th November with Cllr s Moody and Dixon. There were some agreed actions and minor changes to the job description. Also there is a back dated pay increase of 2% awarded by NALC to be taken into account from 1st December. This will be included in the Clerks pay for January

Proposed Cllr G Moody

Seconded Cllr D Dixon

Resolved

- d) **To review the playing field agreement (DD)** -Cllr D Dixon reported that the school are happy for the agreement to be in line with the PC financial year 1st April to 31st March and for the review of the document to be carried out in December in line with budget setting. The School are also happy to look after the Goal posts and leave them in situ for public use, (to be removed during sports day) but the School asked that they are inspected along with the playground equipment and are notified of any issues. It was agreed that J Lewis will carry out the inspection and the Clerk will be responsible for reporting any faults to the School.

Proposed Cllr D Dixon

Seconded Cllr D Batten

3 Votes FOR- 3 Votes Against- Chairman's casting vote FOR

Resolved

- e) **To consider the quotes/reports for electrical works to the Post Office(GRM/KD)**
After the inspection 3 companies had been approached for quotes to the essential works to the wiring in the roof area to protect against rodents. One of the companies could not quote for the works as they did not agree with the inspection report and would have given a satisfactory recommendation. Clerk to go back to the inspection company and clarify the current position and query the use of the specific cable required before any works are agreed.

- f) **To consider repairs and maintenance to the Play area (JL)**

John Lewis had previously sent a report to the repairs to the play equipment specifically the Hags play slide as it is rusting. JL had contacted Hags but they were not prepared to help. Clerk asked to write to Hags detailing the issues with photos supplied by JL and ask for a site meeting.

- g) **To discuss the proposed changes by the Trustees to the Library (JL)**

The Council had received a request from the Friends of BB Library to do internal works to the kitchen/toilet area in the Library. The PC as the name on the lease needs to record and approve such works but in turn the PC need to request approval from DCC. **Clerk/GRM to Action.**

2014/12-9 To consider the parking issues at the Lay-by at the WDDC toilets(GRM)

Nothing to report at this time as the position is being investigated GRM to action

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2014/12-10 To consider the Parish Clerk's report of Correspondence-

- i. The works to the wall at Greenwich cottage has been completed and a good repair has been done. The EA had been using an area on the playing field to park and for their work base any damage will be made good. The area of retaining wall by the Toilet has not yet been done Clerk to follow up. GRM had spoken to Mr. and Mrs. Short about the issue but the Council cannot stop Lorries parking at the Spar.
- ii. JL confirmed that there are combination locks have been fitted to Corncrake and the Volunteers shed not padlocks these have been recorded.
- iii. The Lloyds banking forms need to be resigned due to a spelling error by the bank.

2014/12-11 To consider the Chairman for the next Parish Council meeting- 7th January 2015 –

Cllr Dixon was nominated. The Clerk will be unable to attend the meeting so arrangements will be made for the minutes to be taken. Cllr Batten and Delves gave their apologies for the January meeting.

Proposed Cllr D Batten

Seconded Cllr D Venn

Resolved

A planning meeting will be held on Wednesday 19th November 2014 at 6.30pm, a 20 min. open discussion forum followed by the PC consideration of applications this will be a public meeting.

This will be followed by the F & GP meeting for members of the working group.

Proposed Cllr G Moody

Seconded Cllr D Venn

Resolved

2014/12-12 Items for the BVN- Hedge-laying on 10th January, Vacancies on the Council, Parish Plan Projects listing to promote the working groups.

2014/12-13 Parishioner's open comments (15 minutes maximum allowed)

B James- Commented on the parking issues at Charles Rd. Cllrs Batten and Moody will be looking into this issue and will be bringing this to a future PC meeting but not for January due to the timings over the Christmas break.

*R Coatsworth-*commented on the library use and that the agreement with DCC is that it is for Social and community use and any such use may not be unreasonably held, Cllr Coatsworth is still waiting for the BBPC request for the divisional fund, this is for tools for the volunteers Clerk/JL to action. Finally that the Lead Spencer Flower has stepped down as he is being investigated under the localism Act for not declaring an interest. Cllr Robert Gould will lead until further notice.

R Jones- Commented on the Cycle paths and the recent transport package announced by the Government for A roads and infrastructure to promote cycling. Also that the step at Cliff footpath has been mended and is very good.

J Lewis- Also commented on the cycle paths, he also asked if the ownership had been dealt on the ditch along common lane- this is still ongoing.

Meeting Closed at 9.03 pm

Chairman Cllr D Dixon _____

3rd December 2014