

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr G Moody

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 4th February 2015

Present: Cllr D Dixon, Cllr Gill Mayo, Cllr G Moody, Cllr A Ross, Cllr I Troup, Cllr D Venn Cllr K Delves

Mrs Michele Harding (Clerk), Cllr John Russell (WDC) and 10 members of Public.

2015/02-1 To receive apologies for absence- Cllr D Batten and Cllr Ron Coatsworth (DDC).

2015/02-2 To receive declarations of interest and grants of dispensation: Cllr G Mayo declared a pecuniary interest in Items concerning the Post Office.

2015/02-3 Parishioner's comments- (15 minutes on agenda items for decision only):

P Tompkins commented on the Best Kept village competition and suggested having something outstanding or a feature to catch the judge's eyes. He also suggested the Corncrake project as an entry in the competition.

J Lewis reported on the comments back from the Best Kept village 2014 where a lot of the items have now been repaired or dealt with but litter is definitely an issue in the play area. Could the PCSO help with this? John also commented that signage on the toilet wall as it may not be as noticeable to pedestrians where it was proposed.

B James spoke about the parking issue at Charles Road and a request for yellow lines. Cllr Moody responded that a consultation letter was to be approved to go to all residents in the area to gather their opinion. The Council were not requesting yellow lines on the main road.

2015/02-4 To approve the minutes of the Parish Council meeting held on 7th January 2015 and sign the same.

Proposed Cllr D Venn

Seconded Cllr D Dixon

Resolved

2015/02-5 Matters' arising from above minutes for information only and the Action List - none.

2015/02-6 Correspondence items received for decision-

- i. Review of election recharges to Towns and Parishes – no further action
- ii. The Dorset Heathlands Planning Framework Supplementary Planning Document 2015-2020 Draft for Public Consultation-no further action
- iii. DAPTC Subscription Charges for 2015/2016 - increase £6.53 from £284.10 to £290.63- accept the increase
- iv. Extraordinary Chief Executive's Circular - ROYAL GARDEN PARTY NOMINATIONS-no further action
- v. Nominations from the Parish and Town Council Sector for the Queen's New Year Honours List 2016 and the Queen's Birthday Honours
- vi. Works to Trees Consultation WD/TP/14/00449 2 ROBERTS CLOSE, MILL STREET, Comments submitted - no objections
- vii. Works to Trees Consultation WD/CA/15/00005 APPLGATES, GROVE ROAD, comments submitted - no objections

The Council agreed that a procedure for dealing with comments to tree works in between meetings should be brought to the March PC meeting- Clerk to action

The Council agreed to the above items of correspondence

Proposed Cllr A Ross

Seconded Cllr K Delves

Resolved

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- vi. WD/CA/15/00026- 87 Bridge Cottage stores, High Street, Burton Bradstock, -Sycamore - re-shape crown to balance- by 14th Feb

Proposed Cllr I Troup

Seconded Cllr D Venn

Resolved

2015/02-12

Finance & General Purposes-

- a) **To receive the Finance Report and approve payments**

The report was circulated and approved

Proposed Cllr G Moody

Seconded Cllr A Ross

Resolved

- b) **Update on the Bond and internet banking progress**

The Clerk reported that the Santander Fixed Bond has been opened and £35000.00 has been transferred from the HSBC account. The New Lloyds account has been opened and the councillors who are signatories are setting up their internet banking details. The payments at this meeting will be made after the meeting by internet banking once the financial regulations are approved. Once all the direct debits and credits have been sorted the HSBC accounts will be closed.

- c) **To consider the updates to the Financial regulations**

Cllr Moody and Cllr Troup had been working on the wording of the financial regulations and dealing with internet banking, BACS and CHAPS also financial limits of expenditure for the RME and Clerk on day to day purchases for the running of the Council. The Council approved the changes.

Propose Cllr G Moody

Seconded Cllr I Troup

Resolved

- d) **To agree a date for the Annual PC meeting in May after the elections**

Cllr Moody explained that the May PC meeting in this election year needs to be within 14 days of the 7th May election date.

It was agreed that the May meeting will be Thursday 14th May 2015

Proposed Cllr G Moody

Seconded Cllr Irene Troup

Resolved

- e) **To consider encouraging people to stand for Parish Council elections**

Cllr Moody explained that there are now 9 Councillors and it would be good to encourage people and fill the 2 vacant seats. A democracy pack was sent to the Council from DAPTC and an event is being arranged for Councillors and potential Councillors on 10th March in Bridport to give information on the role of a Councillor. The Council will advertise this in the BVN, website and Notice boards Cllr Delves and Cllr Venn offered to follow this up with suggested events and report to the March meeting.

Proposed Cllr G Moody

Seconded Cllr D Dixon

Resolved

- f) **To consider the signage of the footpath between the play area and the toilets**

Cllr Moody explained that due to failed attempts at installing a mirror to assist pedestrians across the road to use the community facilities and shop it had been suggested that signs be placed to direct pedestrians to a safer way to cross the road. Quotes for the signage had been gathered.

Cllr Venn proposed that as this was against the Council's policy on signage and street clutter that no signage is installed.

Proposed Cllr Venn

Seconded Cllr I Troup

Resolved

6 votes FOR

2 votes AGAINST

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g) To Consider the works to the Reading Room roof

Cllr Moody reported on the 2 quotes received to carry out the works to the vents and chimney stack. The lowest quote was approved from Mr Mark Parsons at £290.00

Proposed Cllr G Moody

Seconded Cllr I Troup

Resolved

2015/02-13 To consider the electrics and plumbing/drainage survey at the Post Office and Village Shop

A quote was gathered to carry out the plumbing and drainage survey with A P Chants at a cost of £90 plus Vat and this was accepted.

Proposed Cllr K Delves

Seconded Cllr A Ross

Resolved

Chants will also be asked to remove the bath at the same time.

The Electrical survey would cost £150.00 plus vat which would then include a certificate this is put on hold at present as it was reported from the new tenants that in order to put in the PO equipment the consumer unit would need replacing. Cllr Moody reported that in the survey previously carried out was recommended as not necessary. Although new technology being installed may require the current electrics to be updated. Cllr Troup commented that you cannot commence work on the electrics and then not bring it to current spec.

A new survey needs to be carried out in order to ascertain whether it needs updating to put in the PO equipment.

Proposed Cllr K Delves

Seconded Cllr M Evans

Resolved

2015/02-14 To consider the tree planting at Corncrake

Cllr Dixon reported that the Parish Council grant application to "Grow Wild" fund was unsuccessful – The grant was for the purchase of trees, tree protection and wildflower plugs/ seed.

Also that a very successful day saw 14 volunteers complete the hedge-laying project to restore the western boundary hedge between corncrake and the Playing Field. The day was well led by Adam Butcher of Dorset Countryside Service. The Corncrake Working Group is keen to maintain the momentum for practical improvements built as a result of the hedge laying day. The Group wishes to undertake two tree planting sessions this winter - A session with the school children and families and a follow up session with volunteers to plant the 30 native fruit trees described in the Corncrake Management Plan. The sessions would be supervised by the Dorset Countryside Service. Cllr Dixon asked that a budget for the trees is created but not all at once.

It was proposed that fruit trees are sourced now and look at standard trees in the autumn a spec and quotes will be gathered for the March meeting with a view to planting middle to end of March

Proposed Cllr G Moody

Seconded Cllr D Venn

Resolved

Cllr Dixon also reported on the site meeting with the EA who were considering support for the re-fencing of the play area and Corncrake along the river bank to allow access to machinery to maintain it. This will need 5m clearance and no picnic benches would be allowed where the machinery would be working. This would not be of benefit to the parish as it would take out so much of the PC land so the Parish Council would decline the offer but look at the repairs to the fence at the March meeting.

Proposed Cllr D Dixon

Seconded Cllr G Moody

Resolved

Burton Bradstock Parish Council

2015/02-15 To consider the Best Kept Village Competition for 2015

The entries for the competition need to be in by 5pm on 6th April and it was suggested that there could be 3 potential categories entered.

1. Best Village,
2. Corncrake for the tree projects as environmental champions
3. Possibly look at the village shop the council felt that it was a bit premature and may be enter in a years' time.

RME John Lewis reported that the village clean-up will be 18th April and will be advertised in the BVN, notice boards and website. Also the council would like any suggestions for something outstanding or a feature to catch the judge's eyes- for consideration at the March meeting.

2015/02-16 To consider Play Equipment – Slides

RME John Lewis reported on the slides and the correspondence with Hags Play- a letter received had offered replacement slides at cost but of the same materials as the current slides which are not recommended close to the sea, he recommended to the Council to pursue compensation.

Regarding the playground surfacing, costings re being gathered and a further company is being contacted further information at the March meeting.

The volunteers are looking at lifting the current surfacing and re-laying.

Proposed Cllr G Moody

Seconded Cllr D Dixon

Resolved

2015/02-17 To consider a replacement tree on the Village Green

Cllr Moody reported on the trees on the Village Green and the seat around the sycamore tree. He commented that the lime tree may need cutting down. The Council agreed that the village would need to be consulted on this matter and a report may need to be carried out on the Sycamore. Cllr Dixon will look into the species of tree to replant come back to the June meeting for further consideration.

Proposed Cllr G Moody

Seconded Cllr D Dixon

Resolved

2015/02-18 To consider the roadside verge to the south of the entrance to Cliff Farm (GRM)

Cllr Moody reported that the entrance is a mess as the farmer Mr Bailey requires a turning circle to enter the field. There are posts missing that would stop driving onto the strip of land. The land south to the entrance to Cliff farm has been left to grow wild but it may need cutting back at the roadside.

The Council will go back to Mr Bailey and report back to the next meeting

Proposed Cllr G Moody

Seconded Cllr A Ross

Resolved

2015/02-19 To consider the Chairman for the next Parish Council meeting-4th March 2015 (MH)

Cllr Venn was nominated

Proposed Cllr G Moody

Seconded Cllr D Dixon

Resolved

Burton Bradstock Parish Council

Items for information:

2015/02-20 Correspondence items received for information- The list was previously circulated no further action

2015/02-21 Items for report in the BVN/Website – The Clerk will report on the Tree planting at Corncrake, Cllr vacancies, the election and democracy event, Best Kept village and Litter picking event.

2015/02-22 Parishioners' open comments (15 minutes maximum allowed)

B James commented on the tree on the village green and to ensure the safety of the time capsule in the grass. Barbara also asked if the consultation letter is going to all in North Hill. Cllr Moody reported that the letter will be going to in all about 80 households.

J Lewis reported that he had ordered the wood for the finger posts, it was explained that the AONB had upped their contribution to £400 but nothing from the DCC divisional fund at this time. The toilet roof repair in the allotments is commencing. Also could the Council ask the farmer (Mr Bailey) to put in posts all the way from Cliff farm to the bottom?

P Tompkins asked when the PCSO comes to the March meeting if he will have regular sessions in the village and provide feedback and could he be asked about the traffic management, speed issues and the incidents when the siren is used through the village.

B James suggested that perhaps the Bus Shelter could be a feature for the best village competition. The Council was asked who owned the hedge through Shipton Lane as there is ivy over hanging; Cllr Moody reported that this belonged to the Church-Clerk to report to Highways

2015/02-23 To consider to move to Closed session for discussion on the Post Office

Proposed Cllr G Moody

Seconded Cllr I Troup

Resolved

The public part of the meeting closed at 9.55 pm

Chairman Cllr D Venn

4th March 2015