BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans Clerk: Mrs M Harding



Clerk/DB

Minutes of the Parish Council meeting held on 4th April 2018

At 7.30pm at The Reading Room

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M Evans (ME) (Chairman) D Batten (DB) D Dixon (DD) A Charlesworth (AC) R Bryan (RB) S Meek (SM)

A Bailey (AB) G Moody (GRM) Mrs. M Harding (Clerk)
J Russell (WDDC) M Roberts (DCC) 5 members of Public

Minute Action

2018/04-1 To receive apologies for absence - D Venn (DV), A Ross (AR) Cllr K Day (DCC)

2018/04-2 To receive declarations of Interest and grants of dispensation - None.

2018/04-3 Parishioners' Comments - (15 minutes on agenda items only) None

Items for Decision:

2018/04-4 To approve the minutes of the meeting of the Parish Council held on 7th March 2018

Proposed ME Seconded DB

2018/04-5 Matters arising from the above minutes for information only and ongoing actions

- a. GRM has yet to contact NT regarding the Oak posts at Cliff Road
- **b.** Wall fallen into the ditch reported, and a reminder sent.
- **c.** Drain- response received, no further on due to funding and a suitable plan to be agreed between RoW and Highways.
- **d.** Siting of the Boat by the Bus Stop, plan not supplied, further discussion at May meeting. **GRM/ME**
- e. Village Maintenance- DB reported on the Rookery Bridge and footpath, report to RoW. Also the wall along the B3157, the owner of the land had been approached but this would be a lengthy and costly job as to do any works to the wall would mean a lane closure whilst the work is ongoing.
- f. Table in RR will be disposed of by SM and AB on the clean-up day

 AB/SM
- g. The old fire engine has now been disposed of.
- h. Spraying in the village, a contractor is to be sought as the current handyman is unable to carry out the work. DB will forward contact details of a local contractor who has the appropriate qualifications.
- i. Sign has been produced for the Toilet wall, GRM will install GRM

Burton Bradstock Parish Council

2018/04-6 Correspondence- items for decision

a. Devolution of Assets & Services- survey- Cllrs discussed the survey a draft of the document was agreed at the meeting, the PC are not in a position to agree to any acceptance of assets unless there is further information on the costs, also the PC is of the opinion that the new Unitary authority for Dorset should be taking these costs rather than being allocated by location as this will result in a burden for those tax payers. Clerk to submit by 12th April

Clerk

- **b.** A small fire in the playing field behind the public toilets was reported to the PC and the police. No further action at this time, to be monitored.
- The Council received 2 quotes out of the 3 invited for the tree works at the Playing field. The works were awarded to the DCC- Arboricultural Officer for the West, at a cost of £750 plus VAT.
 Proposed ME Seconded DB
- **d.** Members of the Allotment Orchard have requested to be entered into the Best Village Comp, the Allotment Orchard is not a community group open to all, so is not eligible to enter into the competition under the auspice of the PC, the group are welcome to contact the DCA organisers to enter in their own right.

Proposed DB

Seconded GRM

e. New online planning system for WDDC, Weymouth and North Dorset commences on 16th April training sessions will be available on 12th and 13th April.

Clerk

f. The PC have received responses from 2 holiday letting companies who wish to support the PC's request for assistance in keeping the village tidy with the help of our volunteers. The finer detail will be discussed at the next F & GP meeting on 25th April.

F & GP

2018/04-7 To consider any planning applications received by the Council

- **a.** Planning application list- No applications in circulation.
- **b.** CLT update- an open meeting has been organised to be chaired by the Wessex CLT and speakers from WDDC housing officer on the 24th April at the village hall at 7pm, AB and DD have produced a poster and flyers to be delivered to every household. Cllrs agreed to deliver these between them, this is hoped to be carried out on or around 11th April.

AB/DD

c. To consider the update of the Parish Plan 2014-2019 and discuss a Neighbourhood. ME explained that he asked for the item to be discussed as has attended BLAP, AONB and DAPTC events where other Parishes have either a NP or are in the process of creating one. Therefore should the PC be considering one for Burton Bradstock?

Diarise

Burton Bradstock Parish Council

At the time the PP was updated in 2014 the PC at the time felt that the NPPF, Local, AONB CAA and DDB were enough to protect the village and there was not the interest or energy to do a NP. This could change as many NP's also cover important views and environmental issues. Also some of the benefits from the increase CIL funds for new developments when a Parish has a NP. The PC decided to re look at this at a future meeting when the PP is being updated to consider including questions that would gather the interest or need for a NP.

2018/04-8 Finance & General Purposes

To receive the Finance report receipts and payments and F & GP recommendations

All payments were approved in line with internal controls; Cllr Evans had completed his monthly account checks.

Bank Accounts total £69808.28 as at 31st March 2018

Proposed ME Seconded DB

Clerk

b. To consider any village repairs or maintenance issues.

The step has still not been repaired at the allotments, the contractor will be contacted again, if there are further delays signage will be placed to warn allotment holders of the issues and to take care

Clerk

c. To update Cllr responsibilities for approval at the Annual PC meeting in May

The council discussed the current list and an updated version will be circulated to be approved at the May PC meeting.

Clerk

d. To consider an Emergency plan for the village

The Clerk had provided a copy of the emergency plan from other Parishes, a simple version will be drafted for the Community Safety group of Cllrs who will lead on this project AC, SM, & AR

Clerk/ AR,AC,SM

e. Report from F & GP

A report had been circulated from the F & GP meeting to include the update of the Risk register, and updating of the PO lease. The next meeting will be held on 25th April to further discuss the new GDPR regulations.

F & GP

Proposed ME

Seconded DB

2018/04-9 Items for report in the BVN/website

PO/ Best Village Comp and regular meeting info.

Clerk

Items for information:

2018/04-10 Correspondence items received for information -

- **a.** Road closure at Darby lane from 9th April to 7th May.
- **b.** The snowdrops donated have been planted, thanks to all the volunteers

Burton Bradstock Parish Council

c. BB school are holding a public meeting on 17th April at 2.30pm to consult on a foundation stage unit at the school

2018/04-11 Date of the next meeting

The next PC meeting the Annual PC meeting to be held on the 9^{th} May this is the meeting when we elect a Chair and approve or reaffirm our PC policies and documents.

2018/04-12 Parishioners' open comments (15 minutes maximum allowed)

A resident spoke on village protocol and expressed their interest in becoming a Parish Cllr.

Cllr M Roberts (DCC) reported that the order for the unitary has been laid before parliament.

The PC was asked if there was an update on the wall in the ditch, this is ongoing.

The PC was asked about the access to Bridport via West Bay is still an ongoing project, DB replied that it is still a wish for the Parish Plan projects and the owners of the land have been contacted but due to costs and permissions this has not been pursued.

ME/

Volunteers

The PC was asked about the village clean-up day, it was agreed to meet at the RR at 9am, there are tea and coffee facilities at the RR but the Library have also offered to make refreshments for volunteers. ME will speak to lead BB volunteer.

Meeting closed at 9.05pm

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Chairman Cllr M Evans	9 th May 2018