BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 6th February 2019

At 7.30pm at The Reading Room

Present:

M Evans (ME) (Chairman) D Dixon (DD) E Rees (ER) S Meek (SM) D Batten (DB) R Bryan (RB)

J Russell (JR) (WDDC)

M Harding (Clerk/RFO) 2 members of Public

- **2019/02-1** To receive apologies for absence A Bailey (AB), D Venn (DV), A Charlesworth (AC), G Moody (GRM), Cllr K Day (DCC), M Roberts (MR) (DCC) Cllr Alan Ross has resigned as a Parish Councillor with immediate effect. Thanks have been given to Alan for his contributions to BBPC.
- **2019/02-2** To receive declarations of Interest and grants of dispensation None
- 2019/02-3 Parishioners' Comments (15 minutes on agenda items only) None

Items for Decision:

2019/02-4 To approve the minutes of the Parish Council meeting held on 9th January 2019
Proposed ME Seconded DB

2019/02-5 Matters arising from the above minutes for information only and ongoing actions

- **a.** The drain works have been completed but Cllrs queried the rail left at the bottom as concerned that this could be a trip hazard.
- **b.** The bike racks have been installed and have been blended in very well with no damage to the flowers in the area.
- **c.** The board at the allotments is still attached to the gate, so notices can be placed for all to read.
- **d.** Top soil was delivered and Volunteers placed the soil into the holes on the playing field

2019/02-6 Correspondence- items for decision

- **a.** Item 6- the door to the PO has been repaired GRM had supplied an invoice for new lock and mileage.
- **b.** Item 7- The PC had received notification that S106 payments that had been awarded need to be completed by 31st March prior to the new Dorset Council, the PC will provide quotes for the works so that the monies can be paid and ring fenced for the various projects until the work can be completed.
- **c.** Item 8- The Play area group have been unsuccessful for the Lottery Grant and will now apply for an Awards for All grant for up to £10,000.

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- **d.** Item 10- Artsreach had written to the PC for a grant and had completed the grant awarding form, it was agreed to make a donation of £100 towards the work that Artsreach do in the village. Proposed DB Seconded SM
- e. Item 11- The PC had received the Wessex Flood Warden newsletter for Jan 2019, Alan has now resigned so the Clerk will sign up to the Newsletters until the New Council is elected in May and village responsibilities handed out.

2019/02-7 To consider any planning applications received by the Council

- a. WD/D/18/002966- 9 High Street- Convert existing integral garage, studio and existing store into additional living accommodation for existing annexe. Demolish existing garage and create additional parking and turning area. Carry out external alterations to existing dwelling including replacement windows with double doors and replacement garage door-No objections-There are no material considerations for which the PC could not support the application. Proposed ME

 Seconded DB
- **b.** WD/D/18/002862-15 Charles Road- Demolish existing lean to conservatory and erect single storey extension- No objections, There are no material considerations for which the PC could not support the application. Proposed RB Seconded DB

2019/02-8 Finance & General Purposes

- a. To consider any village repairs or maintenance issues.
 - i. GRM had circulated a report to all regarding the Cliff Rd field entrance- Cllrs agreed to the proposal to revising the boundary line, the supply of the posts by NT and the installation agreed by the volunteers of the posts.

Proposed ME

Seconded ER

ii. GRM and ME to look at the bench on the play area that requires repair and complete the installation of the bollards at the lay by.

Action GRM/ME

b. To consider the quotes for the trees on Corncrake

Quotes for the trees on Corncrake have been gathered it was agreed to order through Thornhayes- Clerk to action.

Proposed ME Seconded DB

c. To consider the Finance report of receipts and payments.

All payments were approved in line with internal controls;

ME carried out the monthly check.

Bank Accounts total £82165.22 as at 31st Jan 2019 Proposed ME Seconded RB

d. Emergency Plan Update. AC was unable to attend the meeting and had sent some updated information for the plan, PC to invite volunteers to the March meeting to assist with the plan, advertise in the BVN. It was suggested that the grit plan and Flood information to be added to the plan.

e. To consider the quotes for Broadband at the Reading room

The Clerk had attempted to gather 3 quotes, BT initially contacted but has failed to respond so the current bill was used as a quote, Virgin are not supplying in the area yet and

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Vodafone quoted £26.00 per month inv. Vat for 76mps, an 18month contract. It was agreed to move to Vodafone for our broadband service as a phone line is not required.

Proposed ME Seconded SM

f. To consider the hosting of the BBPC website from August 2019

Item 4-the PC website's current hosting provider will no longer be offering this service from Aug 2019, The Clerk had contacted the company who hosts and maintains the website for DAPTC and many Parish Council's, the cost to move the website and host it would be £650.00, Cllr suggested a local company to gather some advice.

Clerk to action

2019/02-9 Items for report in the BVN/website/Facebook/Twitter

Council elections, Emergency plan volunteers invite to next PC meeting, Fund raising for the play area,

Items for information:

- **2019/02-10 CLT report** The committee have met and the option for sites has been concluded. There will be a further meeting at the end of April to confirm the election of the board and another public meeting to be arranged.
- **2019/02-11 Play area report-** Following the issues with the S106 fund awards and the lack of grants so far, quotes have been gathered for the Zip wire, shelter, fencing etc., and the approx. costs are Shelter-£4000 incl. a base, Zip Wire of £9000, fencing of £5600 for 60m in length, the Baby swings cost £3400 and larger swings £4000. Total-£26000.00 for the first stage. The group are also looking into a play company that offer 25% match funding if they install the whole project.

It was suggested that the base of the shelter could be chippings/bark initially, this will be costed. The Council questioned why a fence was required; the clerk will ask the inspector whether this is a requirement if the external gates are secure and self-closing.

The Jeep is also in need of repair, the costs of this are £1534.00 to repair, a new unit would cost £6500. It is a well-used play item and it was in the initial survey as an item to keep.

Cllrs proposed to support the repair of the Jeep- Proposed DB Seconded ME

The football field also needs to be moved across the field towards the toilet to accommodate the siting of the ZIP wire. Clerk to gather a quote from the current contractor to move the football markings. Proposed ME Seconded DD

Once all the quotes have been gathered these will be sent to the WDDC S106 department in order to ask for the monies to be paid to the PC and ring fenced for the play area works.

2019/02-12 Correspondence items received for information - report circulated

There are still issues with Dog poo bags being left as well the mess itself. It was also noted that there are no bins in the village and this is considered hazardous waste. The ideal situation is that dog owners take the poo bags home with them. DD explained that Litter Free Dorset have done a pilot on this issue locally where the mess was highlighted and sprayed around the offending item on order to highlight this and change people's behaviour rather than putting up signs. This will be looked into.

- **2019/02-13 To consider items for the 6th March 2019 PC meeting-** Emergency Plan, Parish Elections, tree inspections
- 2019/02-14 Parishioners' open comments (15 minutes maximum allowed)

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a. It was noted that one of the posts has been laid flat at the toilet layby, the Council was asked the location of the Shelter for the play area, and this is confirmed by the River and fence to the play area. Finally the contractor who paints the lines for the football field to look at other ways to mark it as the paint means the grass is killed and then cracks appear where the lines are meant to be. The volunteers have offered to move the goal posts so the football can be re-sited in order to accommodate the Zip wire.

Chairman Cllr M Evans	6 th March 2019

Meeting closed at 9pm