

# BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



## Minutes of the Parish Council meeting held on 6<sup>th</sup> March 2019

### At 7.30pm at The Reading Room

#### Present:

M Evans (ME) (Chairman)

D Dixon (DD)

E Rees (ER)

S Meek (SM)

D Batten (DB)

R Bryan (RB)

A Bailey (AB),

D Venn (DV),

G Moody (GRM),

J Russell (JR) (WDDC)

M Roberts (MR)(DCC/WDDC)

M Harding (Clerk/RFO)

7 members of Public

**2019/03-1 To receive apologies for absence - A Charlesworth (AC), Cllr K Day (DCC)**

**2019/03-2 To receive declarations of Interest and grants of dispensation – DB- Three Horseshoes planning, SM 1 Bredy Cottages planning, GRM- Road Closure for Village Fair**

**2019/03-3 Parishioners' Comments - (15 minutes on agenda items only)** Residents affected by the planning at 17 Barrowfield commented on the affect this would have on their properties in North Hill Close, which would be overlooked and affect the light and view, this would also be an intrusion of their property and have an effect on the ultimate value if this application were be approved. The residents asked that the PC decline to support the application on these grounds.

#### Items for Decision:

**2019/03-4 To approve the minutes of the Parish Council meeting held on 6<sup>th</sup> February 2019**  
Proposed DB                      Seconded DB

**2019/03-5 Matters arising from the above minutes for information only and ongoing actions**  
Item 6- the Clerk will follow up with a meeting to discuss the update for PC website with Watershed.

**2019/03-6 Correspondence- items for decision**

- a. Item 7- Feedback from the playground inspector following the need for a fence with costs of in excess of £5000 explained that there is not a requirement to have a fence around the play equipment but secure gates would need to be installed at the 3 entrance/exit points. The issue of dogs not being on leads would also have to be addressed as there is a public footpath running from Corncrake to the side of the toilets. Not all were in favour of having no fencing also feedback from some local parents who would not be in favour of a playground with no fence leaving the whole field available which is not ideal for monitoring and caring for young families. It was agreed to investigate the cost of gates and to look at strong signage to keep dogs on leads in the playing field at all times.
- b. Item 8- Following a complaint about the state of the allotment yard, records show that the tenant has been on site since 1974 with a tenancy agreement at that time, this has been a rolling contract in recent years. Cllrs have looked at the site and will be speaking to the tenant about the barbed wire around the gate and the general state of the yard being PC property.

**DD & ME to action**

- c. Item 10- AB the rep for the Library explained that the lease is due for renewal. It was noted that the licence to sublet is due in September 2019, Clerk to follow this up. It was agreed to set up a

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new lease on the same terms as is currently in place assuming the subletting licence is all in order

**Action Clerk/AB**

- d. Item- 11- Hard copies of the nomination packs for the election on 2<sup>nd</sup> May were given to all Councillors and spare copies left in the RR for collection. Completed nomination papers will be taken to the offices at South Walks House 27<sup>th</sup> March at 9am as an appointment has been made with the Clerk who has agreed to submit completed forms on behalf of all Cllrs if they wished.
- e. Item 14- The Map by the Bus Shelter is in need of repair, Cllrs will look at the map to see if it is just to replace the plastic top or if the whole Map needs refreshing. **Action All**
- f. Item 16 Leak reported at the PO, awaiting a site visit report from contractor
- g. Item 17- The PC had received complaint about light pollution in the village, it was noted that there are usually a lot of lights on in Shipton lane, but in the middle of the village Cllrs didn't see a problem. The PC will put something in the BVN to highlight this issue to the village as an issue that the PC have been asked to consider.
- h. Item 20- Rolls of wire still stored at Manor Farm, these will be disposed of and scrap. **DV to action**
- i. Item 21- Best Village Competition notice, Burton Bradstock to enter again this year closing date 29<sup>th</sup> April 2019
- j. Additional item- To consider the road closure for the village Fair in May- no issues from the PC

### 2019/03-7 To consider any planning applications received by the Council

- a. WD/D/19/000242 & 243 -THREE HORSESHOES INN, MILL STREET- Erect Oak Framed Pagola  
Notification of amended plan/description WD/D/19/000242 THREE HORSESHOES INN, MILL STREET - No objections-There are no planning material considerations which the PC could not support the application. Proposed ME Seconded GRM
- b. WD/D/19/000245- 1 THE OLD COACH HOUSE, SHIPTON LANE- erect a summer house- OBJECT on the grounds that if approved it would obstruct the existing planning application for the garage. PC to follow up the enforcement issues regarding the garage location. Proposed GRM Seconded DB
- c. WD/D/19/000181- 17 BARROWFIELD CLOSE, BURTON BRADSTOCK-Erect single storey and two storey rear extensions and alterations to form garden steps-The PC after looking at the plans available at the meeting could not find a material planning consideration not to support the application but were minded to hold a site meeting to consider the view from North Hill Close. A site meeting is to be held on Thursday 7<sup>th</sup> March to determine a response.
- d. WD/D/19/000368 1 BREDY COTTAGES, ANNINGS LANE, BURTON BRADSTOCK- Erect two storey side extension-No Objections- There are no material considerations which the PC could not support the application- Proposed DB Seconded ME
- e. It was noted that - WD/D/18/002779- Application Withdrawn -1 THE OLD COACH HOUSE, SHIPTON LANE-Erect garage; erect timber gates (1.5m) and timber fence (1.8m) to front (retrospective)

### 2019/03-8 Finance & General Purposes

- a. **To consider the role of Handy Man in the parish**  
Interest in the role had been received by a resident in the village, but due to constraints with insurance cover for self-employment the PC will explore other options and invite the gentleman to a meeting with ME, DD and the Clerk Proposed GRM Seconded DD
- b. **To consider the cost and arrangements for white lining the playing field.**

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Item 15- Quotes had been received for the moving of the football field markings, this would be done FOC then any further marking without using weed killer would be on a weekly basis at a cost of £20 per visit. DB will look into purchasing a lining machine second hand and doing the work ourselves. The Clerk will ask the school if they would be prepared to assist with the costs of lining the football field, and for their sports activities.

**c. To consider any village repairs or maintenance issues- including dog mess issues on the playing field.**

No maintenance issues other than the bollards at the lay by and trees to be inspected on the playing field outstanding.

Dog mess issues- Advice had been gathered from "Litter free Coast & Sea" regarding issues surrounding dog mess in the village, dog poo bins or dedicated litter bins had been looked into at a cost of £200 for the purchase and £50 for installation of a new bin in a site agreed with DWP to collect, then a weekly collection charge of £4.80.

Not all felt bins were the answer at this stage but re-educating dog walkers. It was agreed to take look into the "Poo Pin" actions of marking the dog mess by spraying around the mess with highlighted spray on the Village clean-up day taking photos to highlight the issue and publishing this, then re visit a month later with results to see if this has had an effect on behaviour. Clean up day was agreed for Saturday 13<sup>th</sup> April 10am start at the RR. Clerk to prepare a poster.

**d. To consider to reinvest the United Trust Bond**

The first of the united trust bonds matured on the 25<sup>th</sup> February, GRM had looked into the options and proposed that the PC reinvest the £20,000 back into a 2 year fixed bond with the interest rate of 2%. The second bond is due out February 2020.

Proposed GRM

Seconded DB

**Clerk to Action**

**e. To consider the Finance report of receipts and payments.**

All payments were approved in line with internal controls;

ME carried out the monthly check. Bank Accounts total £94226.97 as at 28<sup>th</sup> February 2019

Proposed ME

Seconded DB

It was noted that the reserves are high, this is due to the receipt of the S106 grants that are ring fenced for the play area project and the Corncrake trees and fencing. This will be spent in the early part of the next financial year.

**2019/03-9 Items for report in the BVN/website/Facebook/Twitter**

Clean up day, Dog poo issues, Light pollution, Play area project.

**Items for information:**

**2019/03-10 CLT report – A special meeting was held at the end of February to formally elect the board.**

A housing needs survey is to be carried out this is an online survey so it hoped to have some paper copies where required in the village.

**2019/03-11 Corncrake report-** DD reported on the quotes received for the fencing and proposed the lowest Tender to include 2 gates; this comes in at slightly more than the S106 grant so the rest can be taken from the Parish plan projects budget for Corncrake. It is hoped with the fencing in place a grazer can be found for corncrake. Proposed DD

Seconded DB

**2019/03-12 Emergency Plan-** deferred to the next meeting when AC is available

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**2019/03-13 Play area report-** The next meeting is to be held on 11<sup>th</sup> March and the group aim to provide a report of the funding so far and where the project is so far. A lot of support has already been pledged by the Three Horse shoes with fundraising ideas, including pennies for the play area where customers have the option to make their bills up and this would be donated to the project. The group is in the final stages of choosing the contractor and an Awards for all application has been submitted.

**2019/03-14 Correspondence items received for information -** report circulated

**2019/03-15 To consider items for the 3<sup>rd</sup> April 2019 PC meeting-** Emergency Plan, Play area, Handy Man

**2019/03-16 Parishioners' open comments (15 minutes maximum allowed)**

MR reported from the DCC, the budget has been agreed; there are a lot of administration systems in place to try to harmonise. MR explained the costs for adult and child care services. DWP is coming back under the new Council for Dorset, the Council tax bills will also be harmonised with WDDC going up.

A resident noted that the hedge requires attention near to the bungalow by the playing field as wood and branches have been scattered in the area. It was also noted that the resident at the bungalow when they moved in years ago were told they could not use the toilet layby for parking and would be fined.

It was suggested that RoW could put in a suitable gate at the Toilets as this is part of the current RoW.

MR suggested that Tara Hansford could assist with RoW projects if appropriate.

Meeting closed at 9.21pm