BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 7th March 2018

At 7.30pm at The Reading Room

Present:

M Evans (ME) (Chairman) D Batten (DB) D Venn (DV) A Ross (AR)

A Bailey (AB) G Moody (GRM) Mrs. M Harding (Clerk)
J Russell (WDDC) M Roberts (DCC) 4 members of Public

Minute Action

2018/03-1 To receive apologies for absence - D Dixon, A Charlesworth, R Bryan and S Meek

2018/03-2 To receive declarations of Interest and grants of dispensation - None.

2018/03-3 Parishioners' Comments - (15 minutes on agenda items only)

J Lewis reported the broken wall opposite the garage, this had already been reported the Highways. J Lewis asked about the oak posts on Cliff Road, Volunteers agreed to put in the posts that had been removed, GRM will follow up with NT regarding the turning area.

J Russell reported that the Secretary of State has approved the Unitary authority to commence from April 2019.

GRM

Clerk

Items for Decision:

2018/03-4 To approve the minutes of the meeting of the Parish Council held on 7th February 2018

Proposed GRM Seconded AR

2018/03-5 Matters arising from the above minutes for information only and ongoing actions

a. No further updates on the Drain, Clerk to follow up

Clerk

JL

b. The proposed siting of the boat donated to the PC for planting up by the volunteers was rejected by Highways so the original site proposed next to the Bus Shelter was suggested, some Cllrs were not sure about having the boat, J Lewis will provide a plan of the proposed location for the April meeting.

GRM

- c. We have been unable to find anyone interested in the marquee after the Spring Tide festival on the 21st May, so GRM will respond accordingly.
- **d.** DB followed up the complaint received regarding the multiple caravan movements through the village, it was explained that all the official notices and requirements had been met in order to carry out these movements.

2018/03-6 Correspondence- items for decision

a. Devolution of Assets & Services- survey- Cllrs will view the online

survey, the Clerk will forward the pdf version with suggested Clerk/All comments for Cllrs to consider to be submitted by the 29th March **b.** A letter from a resident had been received regarding some suggested village maintenance-DD The walnut tree on the green requires a stronger support DD will be asked to inspect. The PC have accepted an offer for 2000 snowdrops to be planted in the village, the volunteers will undertake the planting. The south side of the BB/Bridport road is deteriorating and there is a collapsed stone wall, DB will contact the caravan park about this area DB being on their land. The supporting wall of the Rookery bridge path is collapsing, DB will inspect this area. It was suggested that the pup could plant out the wall around the car park; DB explained that this had to be cut back due to visibility issues when driving out of Mill Street. Another suggestion was the brick wall in Annings Lane belonging to the housing association could be rebuilt using proper Clerk stone. The Clerk will contact housing association. A letter of thanks will be sent to the resident letting him know the outcomes. c. The large table in the Reading Room has wood worm, the table will be ΑII removed the Reading room will be inspected and monitored for any further infestation. Professional contractors may be required. Proposed ME Seconded AR **d.** The Council considered the issues of the volunteers using sprays in the village on areas where weeding is difficult and the appropriate Clerk/JL certificates and equipment are required. The Handyman has these certificates so will be asked to carry out the work, using the spraying equipment held by the volunteers. J Lewis agreed to provide a plan/list of the areas to be sprayed and the PC will purchase the appropriate spray. **Proposed GRM** Seconded ME e. The PC received a request to hold the Duck Race at the playing field again this year on 2nd April. The PC agreed to the event assuming the appropriate risk assessments are completed. **Proposed GRM** Seconded ME **f.** The Best Village competition 2018 is now open the PC will enter the Clerk village and look at the categories for the volunteers. g. The village clean-up day will be held on the 7th April, 9am at the Reading room. h. The new Parish and Town Toolkit has now been produced, this will be F & GP discussed at F & GP this will be held on 28th March.

i. The WI has requested to place a bench on Common Lane, opposite the

end of Beach Road and in the direction of Weymouth in commemoration of their centenary. The PC does not own the bus stop so will direct the WI to DCC Highways to get permission. The PC also commented on the materials of the bench and prefers to see benches made from sustainable hardwood or recycled materials rather than composite materials. Clerk will contact Blair Turner the community highways officer for advice.

Clerk

2018/03-7 To receive a verbal report from the BLAP liaison meeting regarding the possible unitary (ME)

ME attended the BLAP meeting; discussions were on the services that could be devolved to parishes when the unitary commences i.e. toilets, car parks, TIC's. Some parishes and towns have many WDDC or DCC assets, and these could generate an income to cover the costs of these services being devolved; BB only has toilets so this will have an impact on the costs to the parish. Discussions were also held on Parishes making contributions to the town council who will be taking on more of the services as many of the residents in the parishes use these services. The proposed savings by creating the unitary would be used to fund the current increasing care bill for the elderly and children's services.

ME explained that we need to attend these meetings in order to ensure that the PC is up to date and understand the process rather than accepting the changes, and looking at working together with our surrounding parishes to share and costs.

Not all Councillors supported the devolution of services to the parishes.

2018/03-8 To receive a report on the CLT site visit (AB)

AB reported on the recent site visit as DD was unable to attend the meeting. 5 Cllrs went to the site in Toller Porcorum and were impressed with the design, tidiness and development in the village, the Chairman of the Toller Porcorum CLT explained the difficulties of the project as well as the benefits.

AB reported that it is a good time financially to get the CLT underway as there is currently funding pots to assist with the set up process. The housing needs officer reported that currently 15 people are looking for homes in the parish with a local connection and that would be enough to consider as part of any future planning application.

Next steps-to gather support from the community then any potential available land may well follow.

AB suggested that the PC hold an open meeting leafleting the whole village, with speakers from Wessex Community Land Trust Project, with a view to gathering support, if that is what the village wanted, setting up a steering group to take the project forward and form a CLT. Grants are available of approx. £5000 to cover the costs of setup.

GRM felt it was not a good idea to set up a CLT and to wait for a piece of land to come forward as they could be set up overnight and this

ALL

should be site led.

AB proposed that the PC organise a public meeting inviting the whole village, advertise in the press to decide if there is enough interest in taking this project forward.

DB seconded the proposal

5 Votes For 1 vote against-motion carried

2018/03-9 To consider any planning applications received by the Council

- **a.** WD/D/18/000066 Brynvella Farm, Erection of agricultural building for livestock and general purposes. –no objections.
- **b.** WD/D/18/000182- 7 Beach Road- erection of single storey extensions to each side of the dwelling- no objections.

2018/03-10 Finance & General Purposes

a. To receive the Finance report receipts and payments and F & GP recommendations

All payments were approved in line with internal controls; Cllr Evans had completed his monthly account checks.

Proposed ME Seconded GRM

b. To consider any village repairs or maintenance issues.

Dealt with in correspondence

c. To consider the quote for signage at the toilets

The quotes gathered were considered and the purchase of the sign was agreed from Swift signs, GRM agreed to install the sign on the toilet wall.

Proposed ME Seconded DB

2018/03-11 Items for report in the BVN/website

Clean up day, CLT info and regular meeting info.

Items for information:

2018/03-12 Correspondence items received for information -

- **a.** Dorset AONB Annual forum is holding a consultation on the Views on your landscape; ME will now attend in place of DB.
- **b.** The Clerk reported on the banking error now resolved
- c. The roundabout resurfacing has been completed

2018/03-13 Date of the next meeting

The next PC meeting is on 4th April, items for the agenda, Emergency Plan, Cllr responsibilities, CLT.

2018/03-14	Parishioners' open comments (15 minutes maximum allowed) J Lewis asked about the flood barriers and bags when they will be distributed and any training. The volunteers and Cllrs will gather at the Volunteer shed after the village clean up on 7 th April to look at the equipment and arrange any training. It was agreed to look into an Emergency Plan for the village, clerk will provide a template to be considered at F & GP	Volunteers/ Clirs
	J Lewis explained that free surgeries are offered for planning advice at Bridport in regard to the planning application for the playing field equipment. It was reported that this is for private applications only.	Clerk
	P Tompkins reported that the Volunteers have been given a hedge trimmer, thanks will be given to Mr Broad, and this will be added to the Tools list.	Clerk
	Mr Fry commented on the lack of consultation time for Tree applications now that the Parish Councils are no longer consultees	Clerk
	Mr Holt reported that the actual working hours at the Smithy are outside the agreed planning applications conditions this will be reported to enforcement.	Clerk
	Mr Tompkins asked if the letter has been sent to the Holiday agents requesting support, this has yet to be sent Clerk to action.	Clerk
2018/03-15	Items for the April PC meeting	
2018/03-16 The Council resolved to move to a Closed session to discuss confidential matters The Council discussed the PO lease and agreed to the variation, this will be signed prior to the end of March. The previously agreed actions are ongoing.		
Prop	osed GRM Seconded ME	
Meeting closed at 9.45pm		

Chairman Cllr M Evans

4th April 2018