#### **BURTON BRADSTOCK PARISH COUNCIL**

Chairman: Cllr M Evans Clerk: Mrs M Harding



# Minutes of the Parish Council meeting held on 7<sup>th</sup> November 2018

## At 7.30pm at The Reading Room

#### **Present:**

M Evans (ME) (Chairman) D Dixon (DD) G Moody (GRM) S Meek (SM) D Batten (DB) R Bryan (RB)

A Bailey (AB) A Ross (AR)

J Russell (JR) (WDDC) M Roberts (MR) (DCC)
M Harding (Clerk/RFO) 5 members of Public

# **2018/11-1** To receive apologies for absence - D Venn (DV) E Rees (ER) A Charlesworth (AC)

Cllr K Day (DCC)

## 2018/11-2 To receive declarations of Interest and grants of dispensation –

**GRM- planning at Uplands** 

### 2018/11-3 Parishioners' Comments - (15 minutes on agenda items only)

Resident - spoke on their objections to the planning application at Norburton, the building is of local importance, being in a conservation area, and they also expressed their concern that the conservation officer has not been consulted on this application.

Resident- also raised their objections due to the proximity and finish of the proposal.

The applicant commented that the proposed house is smaller than the previous application also that heritage and ecological reports have been carried out.

#### **Items for Decision:**

# 2018/11-4 To approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> October 2018

Proposed ME Seconded DB

## 2018/11-5 Matters arising from the above minutes for information only and ongoing actions

The dumpy bag of grit has been delivered to Graston Farm

Parking issues at the Toilets- following the request for ideas in the BVN, the PC had received various suggestions: signage on the posts warning of a time limit, signage pointing to the layby further up Common Lane, close the parking area altogether.

The Dog Poo bin situated near Freshwater has been emptied.

## 2018/11-6 Correspondence- items for decision

- **a.** The Allotment fence in the NT field has been broken by cattle reaching over into the allotments and eating the allotment produce, GRM reported that NT will replace the posts and put in a higher strand of barbed wire to stop any cattle from reaching over. The NT has asked for volunteers to assist with the fencing works.
- **b.** The play area group have applied to the Aviva Community fund for up to £25000.00 towards the play area project. This is a fund voted for by the public, this will be shared as afar an wide as possible in order to gather the votes required.
- **c.** The draft Emergency plan circulated before the meeting will be discussed at the December meeting.

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**d.** To consider the removal of Elder at the allotments and repairs to the Allotment paths-Quotes had been received to carry out the works, this was agreed, the PC can apply for S106 monies for these works at the Allotments.

Proposed DD Seconded DB

- **e.** The PC received information on the re-charging for election costs, this will be considered by the F & GP meeting.
- f. To consider the transfer of the BB Toilets- the District Council's decision on devolution of assets and services was reviewed by the Shadow Executive of the new Unitary Authority but was not supported. As a result the cash sums which had been envisaged as part of the programme were no longer available under the Shadow Executive Principles, if public conveniences are to be transferred this may only be done on a leased basis with a proviso that if the Public Convenience is ever closed then the asset reverts to the new Unitary authority. The Public Conveniences in BB could now be transferred on a 30 year lease at a peppercorn rent and while no funding is available for refurbishment the District Council would attempt to address any maintenance issues before transfer. The transfer would therefore take place on the basis that the Parish Council agrees to fund the management and operation of the service from the date of transfer. WDDC has not, up to this point, decided to close the public conveniences immediately if the Parish Council does not take them on. It seems likely that in that event they will be transferred to the new unitary authority who will continue to operate them until a decision is taken to do otherwise. If a decision is taken to close your public conveniences the unitary authority will consult again at that time, before taking any decisions.

It was proposed not to take on the public toilets.

Proposed GRM Seconded ME

#### 2018/11-7 To consider any planning applications received by the Council

- a. WD/D/18/002528- Uplands, Shipton Lane- Conversion of existing timber pergola to car port The PC Objected to this application as this proposal has a visual impact, encroaching into the rural area and street scene. This urbanization and will have a cumulative impact in the area. Proposed AR Seconded DD
- **b.** WD/D/18/002091- 5 High Street- Internal alterations -Listed building- No objections raised Proposed DB Seconded AB
- **c.** WD/D/18/002135-Barrowfield, Barr Lane- Erection of single storey extension-No Objections Proposed ME Seconded DB
- **d.** WD/D/18/002276- 12 Barr Lane- Erection of single storey rear and front extensions- No Objections- Proposed DB Seconded SM
- e. WD/D/18/002040- Norburton hall, Shipton Lane- Erection of dwelling, garage and associated landscaping- The PC raised no objections to this application but were concerned that the Conservation officer was not being consulted on this new application, No objections will be recorded with a request that the Conservation officer is to be consulted.

  Proposed ME Seconded SM
- **f.** WD/D/18/002183- Little Orchard, Annings Lane- Proposed attic conversion and replacement of existing conservatory- No Objections Proposed SM Seconded RB
- **g.** Any other planning issues- A planning application is to be raised for the retrospective works at the Old Coach House.

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### 2018/11-8 Finance & General Purposes

a. To consider the quote to install a bike rack in BB- A quote was received from DCC to install a bike rack near the Bus stop on DCC, in order to meet the DCC criteria it was not possible to gather competitive quotes so it was agreed that this would be an exception to standing orders. The PC agreed to the Broxal Stainless Steel Sheffield bike stand including installation £936.00 plus VAT. Proposed DB Seconded SM

### b. To consider Corncrake report and costs to fencing

DD had previously circulated a report on Corncrake management and expenditure for 2018-19, the costs of stock proof fencing in anticipation that a grazier can be found from September 2019 also to purchase further trees and saplings was £4268 plus VAT, it was suggested that apple trees were purchased to support the apple pressing in future years. This purchase was agreed, \$106 monies are available for this type of project the Clerk will apply for the funds.

Proposed DD

Seconded GRM

#### c. To consider any village repairs or maintenance issues.

The PC was sent a report on the new legislation surrounding trees and memorials which are the responsibility of Parish Councils. DD was asked if he could carry out an inspection of the trees on PC land. It was noted that the triangle area of land where trees are leaning over the ditch onto Common Lane needs attention; a spec will be prepared to gather quotes.

**Action DD** 

## d. To consider the Finance report of receipts and payments,

All payments were approved in line with internal controls; ME carried out the monthly check Bank Accounts total £82750.33 as at 31<sup>st</sup> Oct 2018

It was also agreed that DB will purchase the Christmas tree as usual for the village and reclaim the cost.

Proposed ME Seconded DD

# 2018/11-9 Items for report in the BVN/website/Facebook/Twitter

- a. Merry Christmas message and update of meeting date for December
- **b.** Play area group update
- c. CLT update
- d. PO facilities.

#### Items for information:

- **2018/11-10 CLT report** AB reported that the group are now looking for potential sites, an open meeting is to be held on 6<sup>th</sup> December at the Village Hall, the board has been set up with 6 members.
- **2018/11-11 Play Area Report-** The Aviva Community fund has been applied for, a funding letter has been drafted for businesses, the group are now waiting for the planning decision.

### 2018/11-12 Apple Pressing report

SM had circulated a report of the day, weather was good, lots of apples despite the initial worries, lots of people came along and a few tourists to the area, the event would hopefully be held event earlier next year, £99 in donations was taken, a letter of thanks to go to the resident who supplied the power for the event.

Action SM

#### **Burton Bradstock Parish Council**

- 2018/11-13 Correspondence items received for information report circulated

  A letter was received raising concerns on the Drain project not yet completed; the RoW officer will be contacted for an update.
- **2018/11-14 To consider items and date of the next meeting in December-** Due to the Bridport Christmas event it was agreed to move the meeting to Weds 12<sup>th</sup> December. Christmas refreshments will be served after the meeting.

## 2018/11-15 Parishioners' open comments (15 minutes maximum allowed)

- **a.** MR (DCC) reported that with the impending Unitary there will be 250 to 300 redundancies. Mike Harries will be the acting CEO until April, it was reported that 74% of the annual budget is now Adult Care, a 9M Flood scheme is still to go ahead for West Bay, and the Flood project in Bradpole is also to go ahead. MR was asked to look into the BB Flood project to see if this was still on the list.
- **b.** It was reported that the B3157 is to be closed from 18<sup>th</sup> to 20<sup>th</sup> Jan 2019 between 9 and 4pm to be confirmed.

Meeting closed at 8.49 pm

2018/11-16	To consider to move to Closed session to discuss the PO & Village Shop		
	GRM updated the PC on the new website for the PO & Village Shop, mobile advertising and		
	the new winter hours, now closed on a Tuesday afternoon.		

Chairman Cllr M Evans	12 <sup>th</sup> December 2018
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