

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 3rd July 2019

At 7.30pm at The Reading Room

Present:

M Evans (ME) (Chairman)

A Bailey (AB)

D Dixon (DD)

R Bryan (RB)

G Moody (GRM)

S Meek(SM)

D Venn (DV)

M Harding (Clerk/RFO)

M Roberts (MR)(DC)

6 members of Public

2019/07-1 To receive apologies for absence - E Rees (ER), A Charlesworth (AC), D Batten (DB)

2019/07-2 To receive declarations of Interest and grants of dispensation – None

2019/07-3 Parishioners' Comments - (15 minutes on agenda items only)-None.

Items for Decision:

2019/07-4 To approve the minutes of the Parish Council meeting held on 5th June 2019 and sign the same
Proposed RB
Seconded ME

2019/07-5 Matters arising from the above minutes for information only and ongoing actions

- a. Site meeting to take place on 10th July with Cllrs, MR, Blair Turner (Community Highways Officer) and some members of the public regarding the traffic issues.
- b. Tree survey still to be carried out GRM/DD.
- c. Drain works have yet to be completed, awaiting equipment to complete
- d. Water leak at the Post Office, still ongoing WW to create new access point AB/GRM
- e. RB provide the PC with the request from DAPTC on request for village activities
- f. Training has taken place for deploying the barriers, now awaiting information from EA regarding the suitable sites for deployment for most effect if village floods.
- g. Parish Plan- DD will book a date in the Village Hall in Oct/Nov for the PP review, Cllrs to hold workshops during July to Sept, this info will be on the PC website.
- h. Bollards still to be installed at the Play area entrance- Clerk to follow up.
- i. The hay is due to be cut second week of July then the fencing can be done.
- j. It was noted that the festival music was better at the last event in the village but the music through the bar was still loud, this is to be dealt with by organisers.

2019/07-6 Correspondence- items for decision

- a. Item 5- Allotment fencing- a repair has been carried out by NT to the allotment fence, new locks to be purchased for Allotment gate as this was left open and cattle got in also new padlocks for the play area access.
- b. Item 7- the PC considered the Community Speed watch scheme; 13 volunteers have come forward. The PC will fund the project at a cost of £300. Clerk to contact PCSO.
- c. Item 14- Following concerns from the resident regarding the proximity of the play area swings to the property wall, they have been moved by 1m further into the play area at an extra cost to the PC.
- d. Item 15- An email with concerns regarding the parking in the village and the issues coming out of Mill Street, this will be mentioned at the site visit on 10th July.

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- e. Item- 16- The PCSO sent a report- Handbag stolen from a vehicle on Cliff Road in June and livestock worrying, as there was an attack on sheep in a field. The PCSO also mentioned a reminder not to leave dogs in cars in hot weather. If anyone has any concerns that he is in the Library on the first Tuesday of the month between 10.30 and 11am.

2019/07-7 To consider any planning applications received by the Council

- a. WD/D/19/001260 CLAPPER BRIDGE COTTAGE, CHURCH STREET, BURTON BRADSTOCK- Installation of satellite dish on rear elevation - there are no planning material considerations affected that the PC could not support the application.
- b. WD/D/19/001364 18 SHADRACH, BURTON BRADSTOCK-replace existing rotten timber windows - there are no planning material considerations affected that the PC could not support the application.
- c. WD/D/19/001371 LAND ADJACENT HIVE BEACH CAR PARK, BEACH ROAD-Erect timber Look-out hut for National Coastwatch Institution Lyme. Bay (Variation of condition 3 of planning approval 1/D/13/001301 to allow an extension to the temporary planning consent)- there are no planning material considerations affected that the PC could not support the application

2019/07-8 To consider the issues of speed in the village

There is a planned drive through and site meeting with Blair Turner the highways officer on 10th July. SM, MR, ME and RB will attend. It was noted that a resident leading has circulated posters throughout the village is looking for support and to hold a public meeting. This resident has very kindly offered to lead the community speed watch. This would also be a good topic to be listed in the Parish plan review going forward.

Proposal to agree the Community Speed watch scheme subject to the recommended actions at the site visit on the 10th July

Proposed ME

Seconded SM

2019/07-9 Finance & General Purposes

a. To consider the report and recommendations from the F & GP

The F & GP met on 19th June to consider the following

Allotment rents, Self-Assessment capability tool, Health and Safety policy, Grievance and disciplinary procedures, any changes to the Standing orders and Financial regulations and update the risk register.

The PC approved the recommendations of the F & GP

Proposed SM

Seconded ME

b. To consider any village repairs or maintenance issues-

ME thanked the volunteers for their help in removing the play area fence prior to the commencement of phase 1 of the play area. The Volunteers were asked if they would be able to assist with the watering of the turf on the new play area once laid. A pump and volunteers to be sought to carry out the watering. The bollards still need installing, Corncrake fencing to be carried out when hay taken off, some allotment plots require strimming off and re let. The Allotment holders have requested water to the allotments, quotes will be gathered to install a water meter to the site and costs to install more pumps on site.

c. To consider the Finance report of receipts and payments.

All payments were approved in line with internal controls; GRM would like lists of all receipts as well as expenses in the month. Clerk to action

ME carried out the monthly check. Bank Accounts total £118696.64 as at 30th June 2019

Proposed ME

Seconded DV.

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2019/07-10 Items for report in the BVN/website/Facebook/Twitter

Completion of play area and Parish Plan review

Items for information:

2019/07-11 **CLT report** – Over 200 shares applied for with 90 members.

2019/07-12 **Play area report**-Phase 1 is well underway, there was an issue with the swings being too close to a property. GRM is working on a spec for the Shelter yet to be installed.

2019/07-13 **Corncrake report**- Hay is due to be taken mid-July, areas of the meadow will be cut with scythes in due course.

2019/07-14 **Emergency Plan**- deferred to next meeting, Abi to be contacted to update.

2019/07-15 Correspondence items received for information –

- a. Magna to be contacted regarding an issue in one of their properties.
- b. The bins that are currently blue in the village are to be changed to green, there is still an issue with this bin being left in the road on a daily basis.
- c. CIL payment received of £63.96 for development at Cliff Road, this will be put in the Recreation pot.
- d. A request for information on the development by Rushmore Est back in 2015 which did not result in an application as there are issues with selling properties. Clerk to provide the pre consultation information that meets GDPR.
- e. DAPTC had emailed Parish Councils on providing documents at meetings either in paper, projector or laptop or tablet, DD commented that this was part of the back-office arrangements to be made as per the Clerks appraisal. The PC have now purchased the laptop, the finances are now using specific parish council accounting software. GRM had loaned the PC a projector and screen but it does not work on the new PC laptop without modifications, the clerk will gather costs for the September meeting for a projector that fits to the ceiling in order that meeting documents can be shared with the meeting especially when looking at planning applications.

2019/07-16 To consider items for the PC meeting on 4th September 2019

Cllr vacancy and co-option, Emergency plan, reports on the road issues, Tree report, Apple pressing day, Parish plan. Dorset Council's state of climate emergency.

2019/07-17 **Parishioners' open comments (15 minutes maximum allowed)** It was noted that there is no information re deploying the flood barriers, it was explained that we are still waiting on a response from the EA.

MR reported on the Wessex regional flood committee that he was attending and will bring up the flood issues of Burton Bradstock. The West Bay project is hoped to be open for the weekend and the scrutiny committee is currently dealing with making direct payments rather than being allocated with adult care to give more choice.

Meeting closed at 8.49pm