

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 5th May 2020

At 7.30pm Via Zoom

Present:

M Evans (ME)

(Chairman)

D Dixon (DD)

E Rees (ER)

M Harding (Clerk/RFO)

R Bryan (RB)

S Meek (SM)

A Bailey (AB)

D Batten (DB)

Cllr Mark Roberts DC

G Moody (GRM)

D Venn (DV)

G Mulry (GM)

1 member of public

2020/05-1 To receive apologies for absence - none

2020/05-2 To receive declarations of Interest and grants of dispensation – none

Items for Decision:

2020/05-3 To approve the minutes of the Parish Council meeting held on 4th March 2020 and sign the same- Proposed ME Seconded DV

2020/05-4 To approve the minutes of the planning meeting held on 27th April 2020 and sign the same Proposed DB Seconded AB

2020/05-5 Matters arising from the above minutes for information only and ongoing actions

- a. SM asked if the PC had made any decisions on the use of the BT phone box now adopted. There had been a suggestion that it could be used as a book exchange, GRM noted that the library already have one.
- b. ER reported that the CSW scheme is currently not running due to the social distancing rules in place. The scheme is hoped to up and running soon, it was noted that Cllrs felt that although the traffic was reduced it was travelling faster.
- c. Parish plan- GRM reported there are still some areas missing from the plan, GRM will circulate this information to all and gather the missing data. A Zoom meeting will be arranged with PP working group to finalize for the draft to be ready for the June meeting.
- d. The BB Best Village entry has been submitted.
- e. The playing field bench has yet to be fixed down.
- f. The Drain barrier has still not been ground off, Clerk to follow up.
- g. The barrier at the footpath leading to the playing field on the high street has been damaged, this will be reported to highways.
- h. The drain cover and pothole on Annings lane has had a repair but it is felt it is not sufficient, Clerk will follow up.

2020/05-6 Parishioners' Comments - (15 minutes on agenda items only) – none

2020/05-7 To consider any planning applications received by the Council- Cllrs were reminded that when submitting their own personal planning comments, they should not be signed by their Councillor status, so it is not confused as the view of the Council.
No current applications in circulation.

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2020/05-8 Correspondence- items for decision

- a. Item 4-Dog waste problem near school and on footpaths- reports of dog mess left near the school and Church additional bins were suggested, the issues with this are purchasing dog bins and arranging collection of the waste. Councillors felt that the situation should be monitored further at this time.
- b. Item 5- Bus shelter cleaning-There had been a report that there was mess on the bus shelter walls and this needed deep cleaning, RB had looked at the bus shelter and couldn't see any issues.
- c. Item 6- The finger arm is now missing from the finger post by the Old Smithy, also the roundel has been removed but is in safe custody. The Volunteers have offered to repair this when lockdown is over, the PC will source the materials.
- d. Item 7- A contractor has been asked to look at cutting the grass on Corncrake in the next couple of weeks, unfortunately the yellow rattle has failed but the grass still needs to be kept under control in order that the wild flowers get a chance to survive. It was noted that some of the fruit trees need pruning, DD suggested that this could be done when the Corncrake volunteers carry out the scything.
- e. Item 8- The Council noted all the support in the community during the lockdown period of Covid-19 and thanked all those who gave their time.
- f. Item 9- Issues with weed killer use on the riverside path, Councillors were concerned with the use of sprays so close to the watercourse, it is not sure who owns this land but felt that residents should be made aware of the rules in using such sprays, the clerk will draft a letter to those in the area with the EA advice on using sprays.

Proposed SM

Seconded DD

- g. Item 10- The grass cutting contract came to an end at the end of March, the current contractor has carried on with the grass cutting and on request sent a quote for the coming year. There is a small increase to this contract. ME proposed to accept this quote for the coming year. GRM commented that the area of grass on the river side of the Zip wire and around the shelter has not been cut since the installation of the equipment as the tractor is too large to access this area and should there not be a reduction in cost to the contract. The contractor has been very helpful especially with the parking issues and access to the playing field. DD asked if this quote included the paths in Corncrake, this was confirmed. The Clerk would go back to the contractor and request an updated quote.

Proposed ME

Seconded DB

- h. Item 11- The Council received an email from a resident regarding the lack of housing to rent in the village, with the number of second and holiday homes. The Council cannot tell people how they can manage their properties. The Clerk will respond asking them to contact the CLT to express an interest, look at the Parish plan section on housing and to ensure they are registered on the Dorset Council Home Choice housing register.

- i. No other correspondence items listed came up for discussion

2020/05-9 Finance & General Purposes

- a. **To approve section 1 of the Annual return 2019-20-** GRM commented on item 3 of the Annual Governance Statement that the PC took all reasonable steps to assure ourselves that there were no matters of actual or potential non-compliance with laws, regulations and proper practices, the PC to record the powers for expenditure as necessary, but the PC do have the general power of competence. This was agreed

Proposed ME

Seconded GRM

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- b. To approve section 2 of the Annual return 2019-20-** This was agreed

Proposed ME

Seconded GM

- c. To consider the Finance report of receipts and payments**

All payments were approved in line with internal controls. All reports circulated prior to the meeting.

ME carried out the monthly check. Bank Accounts total £97,792.46 as at 30th April 2020

Proposed ME

Seconded RB

- d. To consider the amended standing orders in order to hold virtual meetings**

The updated SO had been circulated to all with the additional section on holding virtual meetings using the draft from DAPTC. GRM suggested that in our current SO a member who has a pecuniary interest does not need to leave the room but just act as a member of public. This will be reflected in the new SO. **Proposed ME** **Seconded ER**

2020/05-10 Items for report in the BVN/website/Facebook/Twitter

BT phone box future use suggestions, Covid-19 community information from GRM.

Items for information:

2020/05-11 To consider items for the PC meeting on 3rd June 2020- Parish Plan

2020/05-12 Parishioners' open comments (15 minutes maximum allowed)

The PC were asked when the shelter would be finished, ME responded that he hoped this will be completed very soon.

Cllr Roberts reported that 1000 laptops have been made available for vulnerable children to attend school online at home.

Cllr Roberts spoke on the weekly cabinet meetings he is attending and meetings with Chris Loder MP should the PC wish to raise any issues.

Cllr Roberts commended the PC on their first successful virtual PC meeting

Meeting closed 8.32pm