

Burton Bradstock Parish Council

- b. Item 5- Guidance on managing public spaces including the opening of the play area- Cllr considered the draft signs used by other Parish and Town Councils. It was agreed to adapt the signage putting the onus of responsibility to the user of the play area. It was agreed to put up laminated signs ready for the 4th July and look to purchase more permanent signs including one for the current notice board in the play area, as the situation of social distancing is not going away. Users will be encouraged to use the bins for their rubbish or to take it home with them.
- c. Item 6- Information from DAPTC on risk assessments and heading out of lockdown.
- d. Item 7- DAPTC AGM proposals, deadline Aug.
- e. Item 9- DAPTC review and consultation- Cllrs were asked to read the review of the DAPTC constitution and the update of the Code of Conduct. Part of this review looks at Councillors commenting on a personal level on social media. **Action Cllrs to look at the paper.**
- f. Item 11- Dream Cottages contacted the PC to ask what notices they could put up or messages they could give to the holiday homes in the village, it was suggested that messages regarding the rubbish bins being left out in the road are an issue.
- g. Item 12- RR Hire- The PC considered the risks in opening the reading room. The room is too small to hold meetings and social distance 2m, so it was decided not to open the room, those users with bookings will be contacted. Proposed ME Seconded DD
- h. Item 20- Cllrs were encouraged to comment on the Dorset safe street website supporting and reporting on footpaths, cycle routes that are potential projects for the Dorset Council to support.
- i. Item 33- Cars parked on the pavement at Barr Lane- the police and highways were contacted, there is some with conflicting advice who is responsible for policing this. It was noted that there were a lot of cars parked in the village at that time heading for the beach. SM reported that prior to lockdown a meeting had been arranged to discuss the speed issues in the village, it is about time this meeting was rearranged, Clerk to look into. ER reported that the CSW scheme is starting up again with social distancing once a week.

2020/07-8 **To consider the Draft Parish Plan update**

GRM reported that the first draft is nearing completion, crime statistics are missing, DD & GRM are hoping to carry out more work for the end of the following week. The draft will be circulated in the next 2 weeks and aim for public consultation late July/Aug. **Action GRM/DD**

2020/07-9 **To consider the Volunteer risk assessment**

In order to meet the insurance criteria for the volunteers a risk assessment is required approved by an appropriate person. The School have asked that the volunteers prepare the Forest School. This was discussed in the public forum. No volunteer activities will commence until this has been agreed. **Action PT/DB**

2020/07-10 **Finance & General Purposes**

a. **To consider the Finance report of receipts and payments**

All payments were approved in line with internal controls. All reports circulated prior to the meeting.

ME carried out the monthly check. Bank Accounts total £94,428.30 as at 30th June 20

Proposed ME Seconded DB

b. **To consider the for phase 2 of the play area-** ER had gathered quotes for phase 2 of the play area and gathering independent quotes for removal of the equipment and provision of storage to

Burton Bradstock Parish Council

reduce the cost of this phase in order to progress with the play area and use the monies already raised and set aside for the project. The PC approved a local contractor Turner Build, for the removal of the equipment Sovereign to install the new equipment. Volunteers would remove the matting for re-use on Corncrake gateways. This would leave the PC with a shortfall of approx. £1000. It was proposed that the PC make up this shortfall to get Phase 2 completed by the Autumn.

Proposed ER

Seconded ME

Action ER/ME

- c. To consider any village maintenance-** The window sills on the Reading Room require painting, Cllrs will take a look to see what works are required. The footpath only sign has broken on the bottom of the drain, this is in safe keeping and to be reported to RoW. The pavement edge outside the Anchor is breaking up and has been reported to highways. It was unsure if this is highways or private property. The BT phone box requires painting. **Action Cllrs**
- d. To consider the future use of the BT phone box-** The Clerk had gathered the various suggested uses for the BT box, Art Gallery with changing exhibitions, housing for a second defibrillator, Book Exchange, Book & games swap and a Food, Plant donation and exchange. AB had spoken to the Library Chair who explained there is already have a book exchange in the library, but suggested locating the tourist information booklets at the phone box. The idea of putting food or plants in the box may cause an issue with cleaning. Cllrs liked the idea of art and local information changing on a regular basis. It was thought that local groups could have the BT box for a 3-month period for their exhibition or information then another group could take on. Community groups could include, Church, School, Library, Village Society and any other group who may be interested in getting involved. The BT Box project would be renamed the "Community Exhibition and Information hub"

Proposed DD

Seconded ME

DD will start with the Library to see if they would like to start with the tourist information whilst a list of groups are contacted. **Action DD**

- e. To consider the request to purchase an area of land adjacent to the Allotments-** The PC had received a request from the solicitor of the buyers of the house adjacent to the Allotments and Allotment yard to purchase this area of land currently used as allotments with the house. The Council considered this request. Councillors asked why would the PC sell public land that it holds if the money is not needed, if the PC were to consider selling any land it should first be considered by the CLT for potential affordable housing in the village. Also, the Allotment yard has been let since the early 1970's so the tenant would have rights. None of the Cllrs supported the sale of this land.

Proposed ME

Seconded GM

2020/07-11 Items for report in the BVN/website/Facebook/Twitter

BT Box future use, Play area phase 2. Thank you to all those who have helped and supported during Covid-19 lockdown.

Items for information:

2020/07-12 To receive items of correspondence for information- report circulated

Burton Bradstock Parish Council

2020/07-13 Corncrake report- Water at Corncrake for potential grazing, GRM is to make a ram pump for the allotments with the view that it could be used on Corncrake, AB suggested that a water meter could be installed, the adjacent landowner will be contacted to consider this and a quote from WW to install a meter for our own supply. Although not an Allotment matter the letter to all allotment holders regarding the waster situation has yet to be drafted by SM, The Clerk and Allotment Association Chair, SM explained that he didn't feel that this should come from the PC although this was agreed at the last meeting. The Clerk will contact the Chair of the AA to draft a letter to then be sent out by the Clerk to all the emails withing GDPR guidelines and posted to those without email.

Action Allotment Association/Clerk

2020/07-14 CLT report- AGM via Zoom on 9th July.

2020/07-15 To consider items for the PC meeting on 2nd September 2020- Contracts and payments, Website accessibility, Allotment rents.

2020/07-16 Parishioners' open comments (15 minutes maximum allowed)

Cllr Mark Roberts spoke on the commencement of committee meetings at DC remotely. He explained about the business grants and the discretionary grant also issued. DC have been able to home further vulnerable children in Weymouth. MR reported that there had been an enforcement notice for the Anchor who had carried out works for outside seating but this was in preparation for the opening of the pubs on 4th July, no action taken.

A resident commented on the cycle route to Bridport, the landowners on the public right of way were not in support of this at present but there is a great deal of support for this in the village and possible funding avenues, it was agreed to set up a working-group of Cllrs to take this forward and SM to lead, the members are, SM,DB, DD, GM, RB and GRM-

Action SM

2020/07-17 To approve to move to closed session to consider matters of a sensitive nature regarding the PO & Village shop

Following a letter suggesting support for the PO and Village shop for all they have done in the Covid-19 lockdown period. It was suggested that there are a lot of residents and businesses who have gone above and beyond to support the local community. The PC will produce a banner to thank all of those who have helped the Community of Burton Bradstock. DB & DD will look at a design that is suitable and a printer to produce it.

Proposed ME

Seconded DD

Action DB/DD

Meeting closed 9.35pm