

# BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



## Minutes of the Parish Council meeting held on 2<sup>nd</sup> September 2020

### At 7.30pm Via Zoom

#### Present:

M Evans (ME)

(Chairman)

D Dixon (DD)

E Rees (ER)

R Bryan (RB)

S Meek (SM)

A Bailey (AB)

D Batten (DB)

G Moody (GRM)

D Venn (DV)

2 members of public

M Harding (Clerk/RFO)

Cllr Mark Roberts DC

#### 20/09-1 To receive apologies for absence – G Mulry (GM)

The Chairman read a statement reminding all Councillors of the Burton Bradstock PC Code of conduct that is in place and that we all need to be aware of this. We all have a duty of care towards each other and council employees.

#### 20/09-2 To receive declarations of Interest and grants of dispensation – none

##### Items for Decision:

#### 20/09-3 To approve the minutes of the Parish Council meeting held on 1<sup>st</sup> July 2020 and sign the same- DD suggested different wording regarding the item 2020/07-04 ref the contractor's invoice, these amendments were agreed Proposed DD Seconded ER

#### 20/09-4 To approve the minutes of the Extraordinary meeting held on 4<sup>th</sup> August 2020 and sign the same- RB explained that she was not at the meeting, the minutes were updated and all agreed Proposed ME Seconded DB

#### 20/09-5 Matters arising from the above minutes for information only and ongoing actions -None

#### 20/09-6 Parishioners' Comments - (15 minutes on agenda items only) – None

#### 20/09-7 To consider any planning applications received by the Council

##### a. WD/D/20/0011761- 7 North Hill Close, BB- Erection of single storey extension and alterations-

Some Councillors attended a site meeting, photos and an explanation had been circulated. The concerns raised will affect No 6 North Hill Close by encroaching and overshadowing the garden. The owner of No 6 attended the meeting and confirmed the location.

GRM proposed that the PC object to this application based on the layout, density, poor design, loss of light also the length of the extension as this will have an impact on the neighbouring property. This extension will also have an impact on another 3 bedroomed dwelling in the village being lost for those needing family homes. Seconded by AB 2 Votes FOR 2 votes against 5 abstentions, the Chairman used his casting vote to support the motion to object to this application.

#### 20/09-8 Correspondence- items for decision

- ##### a. Item 3-Water on Corncrake- AB had met with Wessex Water on site there are 3 options- 1) a new supply from the road, this would require EA permission and extra costs. 2) the supply that goes to the toilets could be connected with their permission after the meter. 3) to join onto the supply that comes to the trough which could be made live. AB has spoken to the landowner and once

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the crop of maize has been taken off it can be clarified where the supply is coming from. The PC could put in a meter or a stop-cock this meeting will be held in the next 3 weeks or so. The grazier used to use this trough but the supply was cut off 18 months ago due to a leak. It will require some digger work to lay the pipe underground and the cost of a meter and/or stop cock.

DD thanked AB for his work and explained that GRM and DD are working on revising the grazing licence to be considered at the October meeting, with an aim to let it from the Oct to March period.

**Action AB, GRM, DD**

- b.** Item 5- The contractors have been unable to access the playing field again, the PC need to look into suitable heavy-duty bollards or moving the gates further out. Costs for both options will be gathered. There is a culvert going underneath the area so will need to be considered. The PC transferred the land for the toilets to the DC. The PC need to clarify what areas of land is still owned by the PC by the toilets.
- Clerk to Action**
- c.** Item 6- Allotment Ram pump trial- this worked at Corncrake but unfortunately when tried at the Allotments the pump didn't work. Other options for pumps need to be looked into.
- d.** Item 8- Burton Bradstock Website renewal- the renewal of the domain is due it was originally agreed that the PC would pay for a year, the Council considered keeping the domain for any future tenants but the domain is for Maydown Farm. AB to speak to the tenant about future payments.
- Action AB**
- e.** Item 10- Dangerous steps at stile on footpath onto Common lane. DB reported this as someone tripped and fell onto Common Lane from the unstable steps at the stile. The Ranger had been contacted about this and had sent a report following his site visit, the areas around the stiles have been created by walkers who are not using the stile, as this deviates from the path there is very little that can be done around the stile as this is on private land and would need permission from landowners. The ranger will contact the landowner and arrange to have the bin removed or relocated as it is an obstruction to the stile. Cllrs would like the bin to be located in the same area.
- f.** Item 12- Small Business Grant claimed- ME asked the Council to ratify the grant as agreed by email for £10,000 for the Reading Room. GRM explained that he felt that the PC are not breaching any standing orders and therefore did not see a need to ratify this. ME explained he wanted to ensure that it is clear and transparent to the public. GRM raised a further point regarding email consensus, can the PC carry out retrospective agreement in meetings. GRM asked for this to be looked into. ME explained that this was only to ratify what was explained by email and no further discussion is required. GRM could not agree with the Chair's statement.
- g.** Item 13- Tree pruning in the play area- it was noted that some branches may need to be cut back on a couple of trees in the play area to accommodate the new equipment. The PC will contact the sub-station to cut back the overhanging branches. Once the next inspection has been arranged the overhanging branches will be cut back.
- Action Clerk**
- h.** Item 14- WI bench request to place the bench in the play area, ER explained that there are already a few benches in the play area. The PC are not sure where to place it so it is better to wait until the new equipment has been installed. GRM explained the bench is waiting in someone's garden and could it be put against in the play area fence in the playing field side and chained to the fence, it was explained that this is not possible as it means children could climb in. The PC will wait until the 9th Oct when the play area works are complete -
- i.** Item 15- AGAR-The Clerk reported the external auditor raised a query on the Fixed Term Bond as these need to be allocated to different boxes on the Annual return, this is paper exercise and no additional costs will be incurred.
- Clerk to action**

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### 20/09-9 To consider the outcome of the highways meeting regarding traffic calming (SM)

SM reported that he had met with Highways in July walked through the village discussion the various options for traffic calming report supplied:

**Village entrances - 'gateways'**- There is a reasonable prospect that Highways can change the entrances to the village on the Coast Road and Barr Lane to give the perception of narrowing and hazard, thus reducing speeds. This is likely to be the white gates on the verge seen in other villages. The actual road width will not be narrowed, nor will Highways support a different road surface at these points. Awaiting a response from Highways officer

**Beach road chicanes – people driving on the pavements**- This was referred to the Project Engineer– he says in theory they could paint stop lines and change priority, but he feels it would be a poor use of funds and may increase speeds.

**New crossing by the toilets**- This was not something the village had asked for, and had been raised by the highways officer. The consensus is that it cannot be done without the loss of most or all the car parking. Not supported

**Speeding down Cliff Road** – DC will contact landowner to cut back vegetation

**Priority in the Village Road Narrowing** (Bridge House to Playground)-Residents had proposed that they alter the priority here so that traffic queues predominantly to the south and east, not to the north, where residents have complained about the traffic fumes. Dawn is to speak to Collision Reduction Team about this, awaiting a response.

**The Pinchpoint** near the Anchor-Residents want a priority system here, though views are mixed. Highways says that there is no way that this can be done without loss of most of the parking from outside the Reading Room to Darby Lane and may still make things worse.

**Parking at junction outside the 3 Horseshoes reducing visibility** -Highways can paint white lines for 20m north from the Mill Lane junction if we wish. This will mean loss of parking and so may be unpopular. The white lines may also be ignored.

**Cobbled Pavement between Anchor and Charles Road**- Dawn will speak to AONB team about this.

**Car parking on Barr Lane** -Highways feel that the problems with visibility for residents joining the highway here is worsened by parking on the pavement, and they advise us to encourage residents to park on the road. It was asked if a 'build out' could be installed to protect the first car near the bend but street lighting would be required.

**Speeding traffic** - Highways team stated (again) that changes to speed limits are expensive and there is a very long wait, even for areas where changes are supported.

We discussed the dangers to cyclists, pedestrians and even drivers at the freshwater entrance through to the village but they feel that the data is not there to support any changes. We all know of many crashes from Freshwater to Barr Lane: if the council wants to push further on this then we will need to research the publicly available data and keep our own records.

A SID is not supported by Highways as we have only one site that meets criteria and the SID needs to be moved every 8 weeks. They point out that their data indicate speeding is not as common or excessive as we have suggested. This is at a variance with the Speed watch data so may reflect sampling error or position. The CSW scheme should continue as it provides valuable data.

**Cycle route to Bridport**- Highways state that the section of the road between Barr Lane and Freshwater is too narrow for a cycle path using the highway. The cycle route subgroup will approach the landowner to the north of this section, having no support from the other landowner.

**Action SM**

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### 20/09-10 To consider the Draft Parish Plan update

GRM circulated the Parish Plan draft and questionnaire to all no comments have been received. Question 6.22-L1 ref fundraising will be removed as not required. The Parish plan draft and questionnaire will be placed on the PC website, village website, emailed to all the Covid addresses and placed on the Facebook pages. The consultation will be out until 31<sup>st</sup> Oct, the analysis will be carried out in Nov for review at the Dec meeting.

Proposed GRM

Seconded DD

### 20/09-11 Finance & General Purposes

#### a. To consider the Finance report of receipts and payments

All payments were approved in line with internal controls. All reports circulated prior to the meeting.

ME carried out the monthly check. Bank Accounts total £99638.87 as at 31<sup>st</sup> August 20

Proposed DB

Seconded RB

#### b. To consider the Allotment rents 2020-21- The PC agreed to increase the Allotment rents at the June rpi of 1%

**Clerk to Action**

Proposed DB

Seconded ME

#### c. To consider the use of the Reading Room re Covid -19 regulations

The Reading room is not big enough for PC meetings as it can only hold up to 12 people based on the government guidelines and has only one entrance. One user group has asked to return to the Reading room for band practice. The cleaner has been to carry out one clean since lockdown. It was agreed to carry out the risk assessment and allow the group to return and the users to carry out the clean after use. This will be reviewed at the next meeting.

Proposed ME

Seconded AB

#### d. To consider any village maintenance- Volunteers are currently not working for the PC at present, the risk assessment has been completed with the help of DB. The Volunteers are carrying out other activities not related to the PC.

Post Office flood- GRM reported that following the recent storm the PO was flooded and could be due to the thatch. An inspection of the thatch will be carried out to see if renewal is required.

**Action Clerk**

GRM also reported on the Reading Room external painting, required, Also the Post Office is looking tired and the BT phone box requires maintenance. Quotes to be gathered for the external painting using previous specifications. DD suggested that The Reading Room could have solar panels changing the old heaters, projector etc. These were a few suggestions on the future plan for the Reading Room using the Small business grant.

**Action Clerk**

DD still to contact user groups in the village for the displays in the BT telephone box now adopted.

**Action DD**

#### e. To arrange a F & GP meeting to consider the risk register and other finance matters

The meeting is arranged for 14<sup>th</sup> October with RB, ME, AB, GRM, DB and the Clerk

### 20/09-12 Items for report in the BVN/website/Facebook/Twitter

Parish plan, play area re-opening and thank you

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### Items for information:

- 20/09-13 To receive items of correspondence for information-** ME commented on the shelter as this seems quite solid, the PC will ask a Contractor to look at this. The company who supplied the shelter was contacted, photos were sent and options of bracing could be supplied.
- 20/09-14 Corncrake report-** DD is arranging the scything of the meadow dates to be confirmed with Cllrs and any volunteers if possible. The Contractor will be asked to take another cut off the field if possible -Clerk to action Grazing licence and access to water will be discussed at the next meeting.
- 20/09-15 CLT report-** AGM was held in July no meetings over the summer most data required is in the Parish Plan consultation.
- 20/09-16 Play area report-** ER reported that the equipment has now been removed, the matting no longer needs to be removed but thanks were given to those who had offered help. There was an issue raised at the first site meeting as the fittings ordered are not galvanized with stainless steel bolts and this is required given, we are close to the sea. The play company agreed that this an oversight on their part and have agreed to cover half the cost of this. A revised quote is still to arrive, it is hoped that it will still be within the agreed costings in the contingency plans previously agreed by the PC. Another review with the site engineer is to be held, the container will again be placed in the parking area outside the toilets.
- 20/09-17 To consider items for the PC meeting on 7<sup>th</sup> October 2020-** Corncrake grazing license and access to water, RR review, Play area progress, Government white paper consultation on planning.

**20/09-18 Parishioners' open comments (15 minutes maximum allowed)**

Cllr Mark Roberts reported that the emergency meetings are now less frequent. The AGM is to be held on the 3<sup>rd</sup> Sep. The Dorset Council are spending 13M per month more than they have budgeted for due to Covid and have not received any more funds from the government so are having to use reserves it is hoped that services we to be cut. There are new lead members and heads of planning and a new enforcement lead. Some committees are being split and being chaired by opposition members.

MR commented on the consultation on the government's white paper on planning, this is out now the closing the date is 1<sup>st</sup> October for development boundaries and end of Oct for the rest of the paper, DD commented that there is very little information in the white paper. DD suggested that Cllrs should look at the white paper, DD will circulate this information ready for the Oct meeting.

A resident commented on the cars parking on pavements due to the amount of traffic travelling through the village, also now is the time to look at a cycle lane from Burton to Bridport. Following the thunderstorm in August he was not aware that there were properties flooded other than the PO, only supplied sand bags to some residents in their garage. It would be good to know if this is the case. RB commented a property in Shadrach was flooded.

Meeting closed 9.37pm