



BURTON BRADSTOCK PARISH COUNCIL

MINUTES

Minutes of the Parish Council meeting held on 7th October 2020

At 7.30pm Via Zoom

Present:

D Dixon (DD)

R Bryan (RB)

S Meek (SM)

A Bailey (AB)

D Batten (DB)

G Mulry (GM)

G Moody (GRM)

D Venn (DV)

1 member of public

M Harding (Clerk/RFO)

Cllr Mark Roberts DC

20/10-1 To receive apologies for absence – In the absence of the Chairman who recently resigned Cllr G Moody as Vice Chaired the start of the meeting. Apologies received from Darren Batten and Elena Rees.

20/10-2 To receive declarations of Interest and grants of dispensation – none

Items for Decision:

20/10-3 To Elect a Chairman of the Parish Council- no nominations had been received.

Cllr Dixon proposed that the PC adopted a rotating Chair approach on a 2-monthly basis with the merits of spreading the load. All except one Cllr had put their names forward. Cllr Dixon had offered to cover Oct /Nov, Cllr Rees to Chair Dec / Jan, Cllr Bailey Feb / Mar and Cllr Bryan to Chair April/May. The PC would then review the process again at the May 2021 Annual PC meeting. Each Chair would handover mid-month with discussions with the Clerk.

Proposed DD

Seconded DV

Resolved

Cllr Dave Dixon then took the Chair- Cllr Dixon asked that the PC recognise the contribution that Mike Evans has made to the Council and community, it was a shock that Mike had resigned but thanked him for all he had done. The Council will organise a card from the PC to be signed by all Cllrs. Clerk to organise and leave in the RR to be signed. **Action Clerk**

DD commented that meetings will continue to be held via zoom but this comes at a price.

Sometimes it is difficult to manage meetings especially with broadband issues, and the relationship with parishioners at times. DD wished to change a few things, so that agendas are more business-like. DD explained that the PC need to have a paper for each decision that is to be made with clear and concise recommendations. The PC need to review how to relate to the parishioners and how we inform them of what's going on. DD will bring a paper to the Nov meeting. This will also include how the Council can move on in between meetings to progress with projects and Cllrs taking on more actions. GRM suggested meeting physically in the village hall. MR commented that if the meeting breached the 30 the meeting will have to be cancelled. The PC will look at the recent NALC guidance on meeting face to face.

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annually to remind residents. It was noted that the sand bags are public sites and published on the DC website. An order will be placed for a pallet of 50 sand bags. **Action Clerk/DV**

- c. Item 7- Complaint to the PC regarding the comments made on a planning application- This was discussed and the Council agreed that the PC need to look at how planning processes are communicated to the residents and applicants for future applications. Cllrs noted that they did not have any close relationship as noted in the letter of complaint. GRM & SM will draft a response to the letter of complaint and circulate to all prior to sending. **Action GRM/SM**
- d. Volunteer group-For insurance purposes, the PC need to receive an update on the risk assessments and works in order to continue. In July DB and PT worked on a risk assessment, Covid was noted to be a high risk to the volunteers due to the age group of the volunteers. The works that have so far been undertaken, is to clear the vegetation along the common lane ditch, this is necessary due to the weather and to alleviate potential flooding and to clear the drains, both of these being on the highway. When the hedge has been cleared along common lane, then the volunteers can clear the ditch safely. PT also suggested using a mechanical digger in the ditch when carrying out the Corncrake water to assist this process.
- e. September speed watch- The lead volunteer of the speed watch team supplied the latest data, copy to be sent to MR. SM also reported on the latest info for traffic calming measures, options will be reported on at the Nov meeting. A new resident in the village contacted MR and the PC with concerns of speed.
- f. Allotment maintenance-The Allotment association had held a poll of the plot holders on water to the allotments, the decision was to continue to have water from the river using pumps, so works may be required to repair or replace pumps. Also, some minor repairs to the gates on the site. SM commented that all those maintenance issues can be sorted by the local contractor. SM explained that the PC should not be supplying any further pumps. The first field pump needs some maintenance. NT field water still needs to be addressed. **Action minor repairs**

20/10-9 Finance & General Purposes

a. To consider the Finance report of receipts and payments

All payments were approved in line with internal controls. All reports circulated prior to the meeting.

DD carried out the monthly check. Bank Accounts total £111,812.48 as at 30th September 20

Proposed DD

Seconded RB

b. To approve expenditure on the new information board in the play area

ER had supplied the expenditure report, the group had agreed that those who gave £500 upwards would be named on the board mostly using logos also to include the Covid signs.

The quote from a local company was agreed

Proposed RB

Seconded SM

- c. **Finance & General meeting** The PC agreed to postpone the F & GP meeting booked for the 14th Oct until Mid-November, given that 2 of the current members are unable to attend, GRM noted that any Cllrs were welcome into the F & GP meetings

Items for information:

20/10-10 Items for report in the BVN/website/Facebook/Twitter

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Broadband, as the information supplied to the resident's has been confusing, SM had not received a response from the MP asking for more information. MR was asked to help clarify this a copy of the letter received from the MP will be sent to MR.

Planning applications and the PC role in the process, GRM commented on the Parish Plan consultation as there have not been many responses, the PC could use the Village hall with a PP survey. Someone would need to carry out a track and trace and the number of 30 were not exceeded. Full council support would be needed. A prize draw could be considered. DV noted that people are very cautious about meeting inside. The PC will use the time left to promote the survey on line.

20/10-11 To consider items for the PC meeting on 4th November 2020- Corncrake grazing licence and access to water, Communication with parishioners more effectively. Traffic Calming measures.

20/10-12 Parishioners open comments (15 minutes maximum allowed)

MR reported on the deferred AGM of the Council, there is now a new Chair of the cabinet Jill Haynes who replaces Tony Alford. MR is now the Chair of the Harbours committee. The Council are looking at the flood defences in Weymouth to be dealt with over the 20-30 years. The consultation on the planning white paper is due in by 29th October and welcomes Parish views. DC will make a loss this year whilst using reserves.

Resident asked if the PC will put something in the BVN about Mike leaving and the changes to the charring of the meetings. The resident also noted the concrete post in the NT section of the Allotments is the 4" main along Southover.

DV reported on a resident about the gates on Corncrake and if the PC were going to alleviate the muddy conditions, DD responded that some matting was gleaned from the play area development and can be put in the gateways, DD will speak to the volunteers on this matter.

20/10-13 To resolve to move to closed session to discuss staffing matters-

This item is to agree to adopt new grievance and disciplinary procedures and appoint a staffing committee. The PC did not feel they needed to go into closed session for these items.

GRM commented that there is no opportunity within the grievance procedure for the person who has had a grievance alleged against them to see the allegations or the outcome and explained this is missing from the document so asked for this is communicated back to NALC and DAPTC. The PC agreed to adopt the NALC version as it stands. It was noted that the documents are only for employees. RB explained that Cllrs cannot adjudicate against other Cllrs. This has to go the monitoring officer. RB also commented that there are some anomalies in the setting up of the staffing committee and these can be considered once set up with advice from DAPTC.

Proposed DD

Seconded AB

Staffing Committee Terms of Reference, GRM raised a comment about the terms of reference to be amended regarding complaints, the committee should recommend to the Council rather than take action itself.

Proposed DD

Seconded GRM

RB was nominated by AB and seconded by DV

DV was nominated RB seconded by GM.

SM stepped forward seconded by RB.

Meeting closed 9.15pm