

BURTON BRADSTOCK PARISH COUNCIL

MINUTES



Minutes of the Parish Council meeting held on Wednesday 4th November 2020 At 7.30pm Via Zoom

Present:

D Dixon (DD)	S Meek (SM)	G Moody (GRM)
R Bryan (RB)	A Bailey (AB)	D Venn (DV)
D Batten (DB)		
M Harding (Clerk/RFO)	Cllr Mark Roberts DC	1 member of public

Open Public Forum Part 1

DD welcomed everyone to the meeting.

A resident spoke on Corncrake, and the possible availability of materials from the NT to assist with the gateways for the wooden bridge and gateways. He gave thanks to all those involved with the completion of phase 2 of the play area from the community.

20/11-1 To receive apologies for absence –Grant Mulry

20/11-2 To receive declarations of Interest and grants of dispensation – none

20/11-3 To approve the minutes of the Parish Council meeting held on 7th October 2020 and sign the same- typos amended, GRM made comments on every of the page of the minutes these were updated prior to approval.

Proposed SM

Seconded AB

20/11-4 Matters arising from the above minutes for information only and ongoing actions

- a) Sandbags- these have been ordered delivered and stored in the volunteers shed.
- b) Play area signage: ER commented that the new sign has been completed and will be installed shortly a volunteer was painting the posts, quotes for the signs for the shelter have also been gathered. The decision was delegated to the Clerk and ER agree.
- c) Traffic Issues SM explained that he hopes to have costings and a full report for the Dec meeting including gateways.
- d) Minor repairs to the allotments have been completed- SM commented that he has been unable to find the allotment holder who offered to assist with the maintenance of one of the pumps. Another allotment holder maintains one of the pumps and will be asked to help.
- e) Broadband- no further update from MR

20/11-5 Items for decision: papers provided for all items for decision prior to the meeting

- a) **Corncrake Management Plan Review:** The draft plan review has been circulated with some changes including actions, it is hoped to hold an open walk if Covid restrictions allow. DV reported the concrete slope from timber bridge is very slippery and needs attention, it is an accident waiting to happen. This will be reported to the footpath. The draft plan was approved.

Proposed GRM

Seconded DB.

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- b) Parish Plan 2020-25:** Due to the disappointing number of the returns, it was recommended to the extend the PP consultation until 31st January with the recommendations in the paper using flyers and in the BVN.

Proposed GRM

Seconded DB

- c) Improving Communications with Parishioners:** Further to the last meeting the issue of communicating with the public and ensuring that the community is more aware of Council business was discussed. to put the items of discussion on the Facebook page and a follow up on the decisions.

To invite members of the public to speak at the beginning of the meeting specifically on planning applications or items that are of concern in the village.

To hold an Annual Parish Assembly when we can get back to normal business.

RB noted that there is a DAPTC course on getting the public more engaged, RB would be willing to attend. All DAPTC courses have been circulated. MR asked for his contact details to be added to the BBPC website. Cllr leads and responsibilities will also be updated.

All Cllrs can have a Burton Bradstock Parish Council email address, this is good practice for GDPR purposes. Clerk to be advised who wishes to have this email address. SM commented that this is a good thing to get the people involved and fully supported the recommendations.

Proposed SM

Seconded GRM

- d) Corncrake Grazing Licence:** Draft papers have been put together and a potential grazier has been found, depending on how much grazing available given the short period and the wet weather. There would be no fee at. Other small-scale graziers have been contacted but none have been interested (DELETE). A specialist at Natural England was contacted regarding the germination of Yellow Rattle and explained that ideally stock should be removed from the field in April. So, this will need to be taken into account and the grazing licence adjusted.

The objective is to manage Corncrake as a wildflower meadow and using the grazier as a tool and therefore it would be difficult to charge for grazing at the outset. DV commented that dog walkers, may find the access an issue with cattle on the site. The potential grazier is concerned that matting being considered to address muddy gateways, is not put down with the cattle on the site as they may try to eat it. GRM suggested he could be the Council's signatory on the grazing licence. DD suggested to bring the date forward to earlier in April depending on the season. DB thanked GRM for his work on the licence.

Proposed DD

Seconded SM

Practical works on the mud issue for Corncrake gateways were considered including installing land drainage. NT will be asked if there are any materials in their store that can be used, works to be undertaken by the handyperson. The works should be undertaken shortly prior to the wet weather.

Proposed DD

Seconded GRM

- e) Reading Room & Post office External Works:** The draft spec had been circulated. At the back of the Reading Room there is ivy growing up the walls, and this will need removing. Inside the phone box there is a board where the telephony equipment was, it was noted that the electricity was removed as part of the agreement.

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ER asked why this needs to be in such detail and commented that a professional decorator would be offended with such a specification, it was explained that this is normal practice. The shade of red should be post box red. GRM to follow this up.

Proposed GRM Seconded SM

- f) Tree works Common Lane:** -quotes have been gathered and the cheapest quote was agreed

Proposed DD Seconded GRM

This is to be actioned to coincide with hedge cutting contractor.

- g) Planning for the future-** The Standing orders were followed in sending this consultation off in between the meetings, the PC confirmed the submission

Proposed DD Seconded RB

h) Receipts and Payments

ER reported that there had been a few issues and one piece of equipment was not safe, but this has now been resolved, the play area is now open, some spares are in the Reading Room. One minor thing is one of the steel poles not covered, our play area inspector will deal with this to make this safe.

All invoices have been checked with original quotes. One other invoice was more than expected due to the delay in the installation, the play area budget has been able to cover all these incidentals.

All approved in line with internal controls. Bank balances as at 30th October 2020-£110,745.32

Proposed DD Seconded ER

20/11-6 Items for information only

The correspondence list was circulated.

DB asked for permission for the Christmas tree to be ordered again this year for the village green- agreed this comes out of the Chairman's allowance

PO thatch- the invoice for the minor repair has not yet been sent, Clerk to follow up and a spec needs to be provided. There is an issue with asbestos at the back of the pub when preparing the spec. DB will lead on this item

AB asked if there is an electronic version of the Parish Maps. The maps were collected by SM so will be placed in the RR upstairs; they will need to be placed in frames.

AB asked if the village volunteers will be providing the service for those who need support during lockdown, ER explained that this has not stopped and is ongoing.

GRM- Reading Room needs to be closed again during lockdown. Clerk to action

A list of birds in the village was suggested for the Parish Plan, it was felt this would be more appropriate for the Village website.

ER- speed watch update was circulated, there were 2 Trucam sessions (police presence). The group carried out 5-hour long sessions in October. 1202 vehicles were checked over those sessions combined. 327 were speeding. Of those 327 - 239 were recorded between 31-35mph, 88 were recorded 36mph or over and details sent to the police. Out of those 88 vehicles, 10 were over 40mph. Also 22 out of those 88 received a penalty notice as we had the road safe camera team present. The speed watch has been suspended until 31st December.

SM- asked if the data from the accidents that the police are called to can be accessed. The PCSO or Dorset Police website can be contacted for this information. Clerk to follow up.

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MR reported on Dorset Council, issues are the expenditure due to Covid, with car parks shut this was a loss of income but no services have been affected by using reserves. The shortfall will be more next year. Consultation on climate change is now out, for DC to become carbon neutral, it will cost £127M. Car Park charges are being considered so those who visit the seaside towns pay more. Angling is still allowed so car parks and toilets should still be open. National Census will be out in March 21.

The Clerk noted the Publication consultation on the standards matter – no action

The WI bench location has been found within the play area. It was suggested 2 benches would be taken out and placed into the Shelter. ER to follow up.

20/11-7 **Items for the PC meeting on 2nd December 2020:** Budget & precept, Traffic calming measures.

Items for the BVN- Corncrake management plan consultation, -Extension of the Parish plan deadline, Play area completion, Cllr Vacancies.

Open public forum part 2

The volunteer lead informed the meeting that the volunteers works have been stopped due to the new lockdown, but this will be investigated further. Risk assessments have been implemented

Meeting closed at 20.59