

Burton Bradstock Parish Council

Agenda Item

To consider signing up to a local Human Resources Advice Service in order to ensure the Council has access up to date and practical employment advice as an Employer and ensuring legal compliance at all times.

Background

The Council recently updated its procedures regarding the employment of staff and has established a Staffing Committee to deal with all aspects of employment practice. In updating procedures, the Council has received support from DATPC.

DATPC recommend that Councils consider making arrangements with an employment advisor in order to provide ready access to a range of employee/ employment advice. This is to ensure the any Council employee(s) are protected and that the Council is legally compliant in all aspects of employment practice.

We have approached Katherine Motteram, a qualified Human Resources advisor with over 16 years' experience who runs a HR service in Bridport - (See pdf sent to Councillors setting out the services and charges for HR advice).

Note, Katherine does not require payment of a retainer fee. Charges are incurred only when advice is requested.

Recommendation

That the Council sign up to the HR advice service provided by Katherine Motteram and provide the Staff Committee with a budget of £500 in order that the Committee can call on the HR service as and when required.