

Burton Bradstock Parish Council

Chair- Andrew Bailey

Clerk- Lesley Windsor



Minutes of the Parish Council meeting held on Wednesday 3rd March 2021

19:30 via Zoom

A Bailey (AB)

E Rees (ER))

D Dixon (DD)

D Batten (DB)

G Mulry (GM)

D Venn (DV)

G Moody (GRM)

L Windsor (Clerk/RFO)

Cllr M Roberts (MR)

Chairman's welcome: AB welcomed everyone to the meeting, giving notice that the zoom meeting was being recorded for minutes only.

Open Public Forum Part 1- limited to 3 minutes per person.

A resident commented on the state of the verge in Cliff Rd following the removal of a burnt-out car. It was agreed the **Clerk would report to highways with a follow up note to Dawn Heath.**

A resident gave an update on the Covid vaccination travel support offer. He had researched 'Covid safe' taxis. Pat's Cabs seemed to be the most informed, charging £55 for a return journey to Dorchester with an extra cost for waiting if over 30mins. As yet there have been no requests for this support.

21/03-1 To receive apologies for absence – Cllr Steve Meeks has resigned.

21/03-2 To receive declarations of Interest and grants of dispensation – none

21/03-3 To approve the minutes of the Parish Council meeting on 3rd February 2021
Proposed DV Seconded DD

21/03-4 To approve the minutes of the Extraordinary Parish Council meeting on 16th February 2021
Proposed DB Seconded GM

21/03-5 To approve the minutes of the Parish Council planning meeting held on 17th February 2021
Proposed DD Seconded GRM

21/03-6 Matters arising from the above minutes for information only and ongoing actions.

21/03-6a Cllr Rees updated on the play area. The quote for replacing wooden fencing in the play area with metal fencing would be £10,000.

It was agreed to mend the wooden fencing and plant a hedge in front of it. As we are past the season for planting hedging, **DB will source materials and repair the fence ASAP and ER will order the hedging which will be added in the Autumn.**

Proposed ER Seconded

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- 21/03-6b DB fitted corners on the table tennis table.
- 21/03-6c We are awaiting quotes on other playground “wish list” items, to be brought to the next meeting.
- 21/03-6d Sutcliffes have completed their zip wire inspection. They have replaced the rubber seat and added more appropriate nuts and bolts. They have turned the mechanism the correct way so it can now be tensioned. Sutcliffes dispute the need for a different wire and as Mr. Zipwire said it is safe at present. **ER will continue to monitor.**
- 21/03-6e The playground gate nearest the road has also been fixed.
- 21/03-7 Items for decision: papers provided for all items for decision prior to the meeting**
- 21/03-7a **To consider an annual tree inspection and urgent tree works. (DD)**
Council to approve to contract an annual tree risk survey and seek at least one additional quote before selecting a suitably-qualified contractor. This would cover the Council against any injuries to the public caused by PC trees.
Proposed DD. Seconded ER
The tree works on the birch tree in the play area could be undertaken by councillors/volunteers if the job needs to be done quickly. Otherwise, use the specification provided to seek further quotes for work ahead of commissioning.
Proposed DD Seconded GRM
The Council has approved a tree-planting scheme for Corncrake and will now accepted the offer from the Bridport Tree Group to plant 200 trees before the end of March.
Tree guards, stakes and weed suppressant would be supplied, but the Council will need to provide fencing if cattle are to be grazed on the land. This would be an activity for village volunteers to be invited to join.
Proposed DD Seconded GRM
DD to move forward on each proposal.
- 21/03-7b **To consider the quote for the P.O. thatch. (DB)**
Proposal to accept quote 1 as it offers best value and is also from a local thatcher who has worked on the property before. This will not happen before 2022, but the supplier has said that he will work to keep the roof watertight until it is replaced.
Clerk to write accepting Quote 1 and inform the other Tenderers.
Proposed DB Seconded AB
A formal written agreement between BBPC and the Village Society has been put in place, which both parties will sign to confirm the protocols for sharing the capital costs and to consult on any future significant management issues relating to the Post Office. **Both parties to sign.**
Proposed ER Seconded DB
- 21/03-7c **To consider the removal of broken bollards around the toilet layby.**
It was agreed that this needed to be thought about and new solutions sought. After a discussion, **DB, ER and GRM arranged to meet at the area to see what the constraints might be, research further and report back to the next meeting.**
Proposed GRM Seconded AB

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21/03-7d **To accept the proposed schedule of changes to the Parish Plan (DD/GRM)**

The Council considered the proposed schedule of changes to the consultation draft of the Parish Plan and agreed that the (?)schedule of changes is incorporated into the consultation draft and the consequent Parish Plan adopted, with the following points added:

1. Add a footnote indicating that where we say "landscape" we mean "landscape and seascape"
2. Replace the current watermark with one saying, "Adopted 3 March 2021".

GRM to complete changes on document.

Proposed DD Seconded GRM

The Chair thanked Councillors Dixon and Moody for the hard work they put into the updating of the Parish Plan.

21/03-7e **To agree the Parish Councils response to Dorset Local Plan (DD)**

Cllr Dixon has compiled the draft comments from February's Planning Meeting into a presentation with statements for the councillors to comment on. A few changes were discussed. Cllr Dixon proposes to formalize the statements accepted and draft BBPC's written response to Dorset Local Plan. This will be circulated to councillors and, if all are in favour, it will be submitted to Dorset Council by the March 15th deadline.

DD to complete this.

Proposed DD Seconded GRM

21/03-7f **To accept the recommendations of the F&GP group. (AB)**

- a) Cllr Moody has researched the best account to reinvest the Bond that is about to mature from the United Trust Bank. He has established that the United Trust Bank again offers the most favourable rate. GRM proposed that BBPC reinvest with the United Bank on a 2yr fixed term bond

Clerk to begin this procedure.

Proposed GRM Seconded DV

- b) It was agreed that we should put aside £500 in case Katherine Motteram's HR services are required again in the future.

Proposed DD Seconded DB

- c) Clerk to seek legal advice from the DAPTC regarding proposed changes to financial regulations, specifically, whether the Council can approve the spending of money by email and ask NALC why they recommend the Clerk should be able to make a decision on their own in the case of an emergency rather than consulting a councillor first.

Clerk will bring back reply to next meeting.

- d) It was recommended the value levels for the number of tender quotes to be raised as stated in F&GP minutes.

Proposed DB Seconded DD

Clerk to update.

- e) The updated asset register has been sent to Zurich Insurance and the new play equipment is now covered.

F&GP meeting minutes were proposed by DD Seconded DB

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21/03-7g To consider the grass cutting quotes.

Three quotes had been sent to councillors before the meeting. It was proposed Quote C offered the best value.

Proposed DB Seconded GRM

21/03-7h To consider the prioritization of expenditure enabled by local restriction grant. (AB)

It was decided that a list would be made with all the suggestions so far and an estimated cost would be sought for each item so councillors could consider this when making their choices.

The Clerk will circulate the list for costings to be added. Then a scoring system will be put alongside the list and this will be brought to the next meeting for decision.

21/03-7i To consider any planning items in circulation.

a) WD/D/20/003281

Location: Avoca, Barr Lane, Burton Bradstock Dorset DT6 4PU

Proposal: Erection of single storey sun room / conservatory and alterations to porch.

All agreed No comment

b) WD/D/20/003292

Location: 24 Norburton, Burton Bradstock, Dorset DT6 4QL

Proposal: Erection of single storey front extension, two storey rear extension and rooms in the roof.

All agreed No comment.

c) WD/D/20/003182

Location: White House, Middle Street, Burton Bradstock Dorset DT6 4QR

Proposal: Erection of rear single storey orangery

All agreed No comment.

21/03-7j To consider the receipts and payments for February (Clerk)

Proposed ER Seconded DB

It was noted the greatest expenditure had been on the village gates which are a traffic calming measure SM was overseeing. **As this is an ongoing project Cllr Moody agreed to take over as lead.**

21/03-8 Items for information only

21/03-8a To receive items of correspondence

- a) The Village Hall Trust has asked for representatives from BBCP and other village organisations to sit on a committee being set up to organize a 'coming out of pandemic' celebration. It was suggested that a volunteer from the play area group may like to be involved and represent BBPC. **ER to recruit.**
- b) A Parish in Yorkshire has asked permission to use our sustainability plan. Permission granted. **Clerk to reply.**
- c) Radiofibre - issues with GBVS. AB explained that Dorset Council will not give funds to a third-party provider to enable a fibre broadband connection as Open Reach has said it has plans to provide a fibre connection throughout the Bride Valley but will not confirm when. AB contacted Rachael Howarth who said she would ask Openreach if they would give a firm commitment as

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to when or if this work might be carried out, as it is frustrating the possibility of a third party provider installing a fibre broadband service within two months.

Cllr Roberts to take this back to Dorset Council and speak to our MP Chris Loder at the next teams meeting.

- d) Dorset & Wiltshire Fire and Rescue Authority- Consultation of draft community safety plan. Council agreed to put in a response.
Clerk to re-circulate.
- e) A member of the allotment society has offered to source materials and fix a broken tap on the allotments. At present, he maintains the existing water pump on the allotment. The Council had agreed to install a pump at the Eastern allotments. The chair of the allotments is seeking a volunteer to maintain the new pump. When found, can they go ahead and source the pump? The Parish Council agreed to cover costs of fixing the tap (£20) and to provide up to £100 to be used for a new pump.

Clerk to reply to allotment association.

Proposed DD Seconded DB

21/03-8b **To receive village maintenance items and actions**

- a) DV reported on meeting with DC regarding flooding issues in Common Lane. Discussions had been very productive and resulted in further investigation of the structure of the culvert taking water to the river. They now have a better understanding of what causes the flooding, so actions can be put in place to prevent the problem in the future. They also recommended that the Council obtain some flood warning signs that could be put out when flooding may occur. They believed that these signs are more effective than a depth gauge board. The cost would be £70.

Proposed AB Seconded GRM

- b) There was further discussion about where best to store the signs so they could be put up both sides of the flooding. A report was given by BB volunteers. DV read out the items of maintenance planned for March. This has to be agreed by the council to ensure insurance cover.

AB is going to purchase PPE needed by volunteers. Volunteer lead to provide a list of what is required.

Proposed DV Seconded DB

21/03-8c **Items for the BVN, Website and Facebook**

BBPC needs to fill vacant parish councillor positions as the workload on the present team is increasing.

DB to write a welcoming, fresh advert to encourage parishioners to step forward.

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21/03-9 Items for next PC meeting on 7th April 2021

DD to present quote for tree work proposals.

DB, ER, GRM to present solutions for car park/bollard issues.

AB to update on F&GP meeting actions.

AB before next meeting on the prioritization of expenditure enabled by Local Restriction Grant monies and decision to be made.

Open Public Forum Part 2- up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council Meetings.

Cllr Roberts reported a terrific response to the consultation on climate change and carbon targets. Climate change was placed 12th by the residents but on the climate change agenda it was placed as No.1 priority. DC was awarded 19 million pounds on a recent bid to enable the authority to complete some of their climate change objectives toward becoming carbon neutral. He highlighted the Consultation of the review of parishes to be looked at by the PC.

A member of the public asked who was going take over the lead for addressing the need for cycle paths? The volunteer group is happy to help with tree planting in Corncrake. He also asked whether there a coating such as grease that can be put on zip wire to prevent corrosion? He added that at the Flooding meeting, the DC representative suggested that the stone wall near the ditch indicated that the ditch may be DC's responsibility. He suggested an alternative approach to the bollard issues.

A member of the public noted that in the past planning permission had been granted by Larkfield caravan site for a storage site and suggested that it might be used for the traffic flooding signs.

A member of the public thanked AB and DB for a very constructive meeting with the Village Society. It is felt that they have a good working agreement to take on for the future.

Meeting closed 21:57