

# BURTON BRADSTOCK PARISH COUNCIL

Chair- Andrew Bailey

Clerk- Lesley Windsor



## MINUTES

### Minutes of the Parish Council meeting held on Wednesday 3rd February 2021

At 7.30pm Via Zoom

#### Present:

A Bailey (AB)

E Rees (ER)

D Dixon (DD)

G Moody (GRM)

L Windsor (Clerk/RFO)

6 members of public

D Batten (DB)

G Mulry (GM)

D Venn (DV)

Cllr Mark Roberts DC

**Chairman's welcome:** AB welcomed everyone to the meeting and read out the Virtual minutes.

#### Open Public Forum Part 1- limited to 3 mins per person.

A resident thanked the council for the article in the BVN recognising the previous clerk's work for the Parish Council and the wider community in general.

A resident praised the Parish Council, saying how well the comments on the planning permission for the Rookery read and how she agreed with what was said.

**21/02-1 To receive apologies for absence – Steve Meek**

**21/02-2 To receive declarations of Interest and grants of dispensation –none**

**21/02-3 To approve the minutes of the Parish Council meeting on 6<sup>th</sup> January 2021**  
Proposed DB                      Seconded ER

**21/02-4 To approve the minutes of the Parish Council meeting held on 13<sup>th</sup> January 2021**  
Proposed DB                      Seconded DD

#### **21/02-5 Matters arising from the above minutes for information only and ongoing actions**

- a) Cllr Batten gave an update on the footpath reports. Bran Acres countryside ranger for Dorset Council replied to Cllr Batten's report. They will meet up in the village post lockdown to discuss plans to address points made in the report. Cllr Batten will report back to the council afterwards.

#### **21/02-6 Items for decision: papers provided for all items for decision prior to the meeting**

- a) **To consider all planning applications in circulation:**

WD/D/20/003105-24A Beach Rd, Burton Bradstock-Proposed extension and external cladding. The Parish Council voted for No Comment on this application.

Proposed DB                      Seconded DD

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WD/D/20/003152-9 North Hill Close, Burton Bradstock, DT6 4RY-Erection of a 2-storey extension. The council raise no objection or comments on this application.

Proposed ER

Seconded GM

Although the Councillors has no comments on the planning applications both Cllr Batten and Cllr Bailey were unhappy with the new Dorset Council Planning website, saying it was difficult to access. Cllr Roberts said he had similar complaints from his other parishes and would take this back to Dorset Council.

### **b) To receive the Corncrake management Plan Consultation report (DD):**

A link to the consultation Report is available on the website. There were 30 responses to the questionnaire. A summary paper sets out headlines and recommendations.

General support for the revised management plan. People like the fact that the forest school area is well used and want it to be extended. They approved of more extensive tree planting and the approach taken to hedgerow management. There were some strongly worded objections to grazing being introduced again regarding the impact that would have on dog walking and people's safety walking across the footpaths as well as the general muddiness of gateways.

Useful comments were the need to pay more attention to the implementation of the management plan. To work with more clarity with the village volunteers and to potentially set up a volunteer group specifically to Corncrake.

Although 63% of the feedback was in favour of grazing because the remaining minority felt so strongly, Cllr Dixon asked whether the council wanted to include grazing in the next management plan and if they did, should the grazing license be adjusted to accommodate the concerns that were expressed in the consultation. There is no better way to obtain a wildflower meadow and this is something that the majority of people want. Grazing did used to happen in the field, and this would only need to be for a couple of short periods throughout the year to restrict the growth of the grass, thereby allowing the flower seeds to germinate. It was decided to find a grazier and look at the specifics of the grazing license Then present the public with a clearer picture of what grazing in Corncrake would entail. The kissing gates cannot be erected until the weather is better.

Recommendation to approve the revised plan and adopt it for the Corncrake area for the next 5 yrs.

Proposed DD

Seconded DB

### **c) To consider any further extension to the Parish Plan consultation report (DD/GRM)**

It was decided with a feedback of 20 responses, to write up the consultation report so far and report to the February Planning meeting.

Proposed GRM

Seconded DD

### **d) To consider the Local restriction grant expenditure (AB)**

It was agreed that this grant should be accepted. We can apply the funds as we wish, as long as it's for the benefit of the community, but they will have to be shown separately in our accounts. We had five suggestions.

- i. To have a large, smart, wall mounted TV screen that would facilitate community involvement at meetings.

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- ii. Provision of a disabled toilet in the reading room
- iii. Decorating and maintenance costs to the reading room
- iv. Contribution to the PO thatch
- v. Renewal of some of the items in the reading room e.g., kettle etc.

More suggestions were:

- vi. Playground expenditure.
- vii. Support for the volunteers
- viii. Consider investing in or updating equipment for a village long term climate plan.

Other suggestions are invited before March meeting and some means of prioritising the list.

Proposed DD

Seconded DV

**e) To agree a date for the F&GP meeting to consider the Financial regs and interim audit prior to year-end (F&GP)**

It was agreed to hold it on 17th Feb at 6.30pm. Although there is a working group as they are 2 members down it is open and would be good if other cllrs would like to attend.

Proposed AB

Seconded DB

**f) To consider the recommendations from the play area group following the latest inspection (ER)**

The first quarterly inspection since the new equipment was put in came up with some recommendations. This had been circulated to the Cllrs. Some suggestions were put forward. To look at cost of repairing the wooden fence along the river, to compare with replacing it with bow top fencing. Possibly, planted with a hedge, in Spring, along the fencing to make it more difficult to access by children. Free hedging may be available.

The tree branches by the substation needs trimming and Cllr Dixon will add that to the quote he is getting for The Green. Some of the benches have been moved as the report suggested. There is nowhere else for the bin to go. The new rubber matting means the play area is uneven. Could this be sorted by the volunteers? Cllr Rees suggested a volunteer day where painting and maintenance issues could be done. There was also a wish list that she proposed some of the grant money could be spent on.

Whilst it is important to have a quarterly inspection maybe a fresh eye would be good by putting this job out to tender. Cllr Roberts is going to see who Dorset Council use.

The zip wire servicing report stated some serious issues that have been taken back to Sutcliff's and we are awaiting a reply.

It was proposed Cllr Batten will supply and fit the table tennis corners. The playground Committee will get quotes for the work they need/would like done and bring back to a future meeting.

Proposed DB

Seconded ER

**g) To consider the tree works on the Oak tree on The Green. (DD)**

On the green at Shadrach, The Oak tree is often cut back by Western Power but as it is a specimen tree it is proposed to hire a tree surgeon who will be able to do a professional job. Cllr Dixon is meeting Toller Trees for a discussion and then will follow up permissions and quotes to bring to the March meeting. He will also show them the tree by the substation.

Proposed DB

Seconded ER

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### **h) To consider the spec for the grass cutting contract due for renewal April 21 to 24 (Clerk)**

The former spec was circulated to the councillors. It was proposed that it would be more environmentally friendly to cut back on some of the mowing. Cllr Dixon agreed to amend the spec and the clerk will put it out to tender to bring quote back to March Meeting. To be submitted to Clerk

Proposed DV

Seconded DB

### **i) To consider the receipts and payments for Feb (Clerk)**

February Payments were circulated to Cllrs. Payments have been set up and once authorised need to be paid by Cllr Bailey.

Cllr Venn asked about a bill from Katherine Motteram. It was agreed that it was approved and schedule the payment before the next parish council.

Proposed DD

Seconded DB

## **21/02-7 Items for information only**

### **a) To receive a verbal report from the staffing committee**

Nothing to report but a request was put forward to put on the agenda of the March parish council meeting that a sum of money be allocated to be able to retain Catherine Motteram. It was proposed that the request would go to the F & GP later this month.

Proposed DD

Seconded DV

### **b) To receive items of correspondence**

The National Trust proposed changes to signage but also to install speed ramps on the road towards Hive Beach – these were both agreed by the Council.

Proposed GRM

Seconded DD

- i. Dorset Council local plan consultation to be discussed at February's planning meeting to submit a response. The public will be invited to the meeting. Meeting to be held on Wed 24th Feb 6.30pm
- ii. The social prescribing team would like links to people in the village to tell them what support there is on offer and to know that they can put forward names of people who may benefit from their service.  
A member of the BB COVID-19 support group will look into this.
- iii. An anonymous letter was received from a resident of the village, who was concerned about the lack of transport available to get to the medical centre to have a Covid vaccination. Dorset Council have recommended that only Covid secure taxis should be used for people who have not got transport to get to the medical centres for their Covid vaccines.

### **c) To receive village maintenance items**

'Sandpit' in the playground has been filled in by the volunteers. Cllr Rees thanks the volunteers

Volunteer tools have been ordered and awaiting delivery and reimbursement.

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Clerk induction is ongoing. The previous clerk has kindly agreed to offer support and provide training to the new Clerk.

Latch on the gate in the playground needs to be looked at by Paul Bridle.

The tree that contributed the flooding last weekend needs to be removed urgently. It was contracted to be removed and this needs to be followed up. Cllr Venn would like to recognise the work done by a resident in helping clear the flood area. Clerk to chase up.

A second depth marker might help cars to avoid getting stranded in flood water. Clerk to contact Dorset Council about this.

Cllr Batten has emailed the owners of Larkfield to say thank you for their support during the flood issues.

Cllr Bailey and Cllr Batten will discuss with the Village Society the need to move forward with the 3 quotes for the thatch on the Post Office.

### **d) Items for the BVN, Website, Facebook.**

BVN deadline 12th Feb, Clerk to put something in BVN about putting names on letters so they can be followed up.

**Open Public Forum Part 2-** up to 15minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council Meetings.

Cllr Roberts also serves on the place committee and in a recent planning meeting they looked at planning enforcement. Planning enforcement will be split into 3 areas of Dorset. We will have named officers for each area. Further scrutiny will be reported at a later date.

The Council have invested in buying a large school to be used for special needs. There will be a consultation as to additional uses for this site.

A resident expressed the need for the council to look into the area that was flooded last weekend. Cllr Robert's offered to take this matter to Brian Richards the DC flood officer.

A few years ago, the County Council had a capital works scheme to improve the drainage in this area. The Clerk was asked to look into this.

The drainage has been reported but is a problem that will keep happening. This needs to be looked at further with hedge and tree works.

More offers were given to help and Cllr Rees's volunteer day.

A resident mentioned an abandoned car Clerk to report to the police.

It was noted that Peter Colbert a previous Parish clerk of 14yrs has passed away. DB to send a card on behalf of parish council and write a piece for the Bride Valley News.

Meeting closed at 9.37 pm.