

**Explanation of variances – pro forma**

Name of smaller authority: **Burton Bradstock Parish Council**  
 County area (local councils and **Dorset Council (West Dorset)**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019-20 £	2020-21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	39,316	45,965				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	24,151	24,876	725	3.00%	NO		
3 Total Other Receipts	72,953	36,444	-36,510	50.05%	YES		Covid grants of £19356, Donations and grants for play area £14658.55, £6223 VAT reclaimed, reduction in Allotment rents, Reading room hire reduced due to Covid, no village maintenance grants on year
4 Staff Costs	6,997	7,482	486	6.94%	NO		
5 Loan Interest/Capital Repayment	1,871	1,871	0	0.00%	NO		
6 All Other Payments	81,588	51,334	-30,253	37.08%	YES		£7468 Less spent on the play area project, £20000 invested into Fixed term bonds, £3000 less on Parish Plan projects
7 Balances Carried Forward	45,965	46,596			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	45,965	46,596				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	382,948	386,527	3,579	0.93%	NO		
10 Total Borrowings	29,536	28,718	-818	2.77%	NO		

Rounding errors of up to £22 are tolerable

Variances of £200 or less are tolerable