# **BURTON BRADSTOCK PARISH COUNCIL**

Chairman Dave Venn

Clerk Ms L Windsor



## **Burton Bradstock Parish Council Meeting**

4<sup>th</sup> May 2022

# You are hereby <u>summoned</u> to attend the next Annual Parish Council meeting on 11<sup>th</sup> May 2022 at 7.30pm-

The Public and Press are cordially invited to attend via Zoom (Invite on website) or in person OPEN PUBLIC FORUM Part 1 up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed for decision. Each speaker may speak for a maximum of 3 minutes subject to the Chair's discretion.

## **AGENDA**

22/5-1 To receive apologies for absence.

22/5-2 To receive declarations of Interest or grants of dispensation

22/5-3 To approve the minutes of the Parish Council meeting held on Wed 20<sup>th</sup> April 2022

22/5-4 Matters arising from the above minutes for information only and ongoing actions.

#### 22/5-5 Items for decision

- a. To consider any planning items in circulation
  - i. P/FUL/2022/02099 Location: Ashridge Shipton Lane Burton Bradstock Bridport DT6 4NQ Proposal: Demolition of existing bungalow and replacement with two storey dwelling
  - ii. P/LBC/2022/02447 Location: 6 High Street Burton Bradstock Dorset DT6 4PY Proposal: Install replacement windows (for listed building consent)
  - iii. P/HOU/2022/02444 Location: 6 High Street Burton Bradstock Bridport DT6 4PY Proposal: Install replacement windows (for windows)
  - iv. P/HOU/2022/02468 Location: 3 Northover Close Burton Bradstock Dorset DT6 4RX Proposal: Erect two storey extension and conversion of garage
  - v. P/FUL/2022/01863 Location: The Paddocks Shadrach Burton Bradstock Dorset DT6 4QG Proposal: Proposed change of use from stables to a wine production facility
- b. To receive the Chairman's report for 2021-22
- c. To reaffirm the Policies and procedures of the Council including the update of the GDPR procedures
  - i. Financial Regulations updated 2021
  - ii. New Code of Conduct adopted 2021
  - iii. Grievance Procedure adopted 2020
  - iv. Disciplinary procedure adopted 2020
  - v. Clerk booked into Data Protection training
  - vi. Further F&GP meeting planned to update other policies

### Signed by Lesley Windsor, Clerk to the Council

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA. Mob: 07902816009 Email: <u>theclerk@burtonbradstockparishcouncil.org</u> Website: <u>www.burtonbradstockparishcouncil.org</u>

## **BURTON BRADSTOCK PARISH COUNCIL**

Chairman Dave Venn

**Clerk Ms L Windsor** 



- d. To consider if the Parish Council is eligible to use the General Power of competence
- e. Finance and general purposes
  - i. To consider the receipts and payments for April
  - ii. To approve section 1 of the Annual return 2021-2022
  - iii. To approve section 2 of the Annual return 2021-2022
- f. To agree that future agenda's /minutes note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.
- g. To decide on whether to accept Giles Watts invitation to talk at a future council meeting re Dorset deserves better campaign.
- h. To agree a BBPC response to the community governance review consultation on the changes the PC proposed.
- 22/5-6 Items for information only
  - a. To receive an update from the community emergency resilience plan working party (DV)
  - b. b. To receive an update on Jubilee Celebrations committee (AK)
  - c. To receive an update on Burton Bradstock road safety issue (RH/LM)
  - d. To receive any comments on items of correspondence since the last meeting (sent to Cllrs)
- 22/5-7 Items for the BVN, website, social media
- 22/5-8 To agree items for and date of next meeting

#### Meeting closed

After the formal business of the Council is concluded there will be an OPEN PUBLIC FORUM of up to 15 minutes for attendees to raise any items of information or propose issues for future Council meetings. Each speaker to speak for a maximum of 3 minutes subject to the Chair's discretion. The Council will take an informal note of matters raised in order to inform the Agenda for the next Council meeting.

Please note that members of the public wishing the Council to decide on a particular issue at a Council meeting should write to the Clerk at least 1 week before the meeting setting out the details. This is to ensure that adequate notice of and information on the matter may be given and that statutory timescales can be met. Any urgent matters should be reported to the Clerk as soon as possible.