

# Burton Bradstock Parish Council

Chair- David Venn

Clerk- Lesley Windsor



## Minutes of the Parish Council meeting held on Wednesday 11<sup>th</sup> May 2022

19:30 at the Reading Room with Zoom access for the public

Dave Venn (DV) Chair

Graham Moody (GM)

Dave Dixon (DD)

Robert Hawes (RH)

Anne King (AK)

Lisanne Mealing (LM)

4 members of the public

Lesley Windsor (Clerk/RFO)

**OPEN PUBLIC FORUM Part 1 up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed for decision. Each speaker may speak for a maximum of 3 minutes subject to the Chair's discretion.**

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

**22/5-1 To receive apologies for absence**

Cllrs DB, AB and Cllr Roberts

**22/5-2 To receive declarations of interest and grants of dispensation**

DD works for BTC so won't be voting on CGR

**22/5-3 To approve the minutes of the Parish Council meeting held on Wed March 9<sup>th</sup>**

Resolved

**22/5-4 Matters arising from the above minutes for information only and ongoing actions.**

- **GM to contact housing associations** re offering Reading Room as affordable housing
- No response from Pucknowle and Swyre re- Flood Barrier and put on BBPC website.  
**Clerk to put on DAPTC newsletter**
- Volunteers have cut the ivy on identifies trees
- **AK to bring quotes** for plastic park seating to June meeting
- RH has sourced basketball net. **RH will follow up R Gurd** to complete goal post installation and if further work is needed with basketball post.
- No offer of a member of the public taking responsibility for Bus shelter books. **LM will take to charity shop.**
- **Cllrs offered to erect beacon pole and support lighting on the eve June 2<sup>nd</sup>**
- LM and PT to accompany Chris Loder on Coast Rd tour of traffic issues. RH to be there for BBPC stretch and Katie Pile to be on Speed watch duty.

**22/5-5 Items for decision: papers provided for all items for decision prior to the meeting**

**22/5-5a To consider any planning items in circulation**

- i. P/FUL/2022/02099 Location: Ashridge Shipton Lane Burton Bradstock Bridport DT6 4NQ Proposal: Demolition of existing bungalow and replacement with two storey dwelling-BBPC have concerns and have received concerns from a member of the public. They are doing a site visit on 18/5/22 and will consider submission to planning at a meeting later that evening.

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- ii. P/LBC/2022/02447 Location: 6 High Street Burton Bradstock Dorset DT6 4PY  
Proposal: Install replacement windows (for listed building consent)
- iii. P/HOU/2022/02444 Location: 6 High Street Burton Bradstock Bridport DT6 4PY  
Proposal: Install replacement windows (for windows)  
-No comment
- iv. P/HOU/2022/02468 Location: 3 Northover Close Burton Bradstock Dorset DT6 4RX  
Proposal: Erect two storey extension and conversion of garage  
-No comment
- v. P/FUL/2022/01863 Location: The Paddocks Shadrach Burton Bradstock Dorset DT6 4QG  
Proposal: Proposed change of use from stables to a wine production facility  
-BBPC feel there is a lack of detail in this application and have received concerns from members of the public. An objection will be submitted. A member of the public was asked to submit his concern to us in writing. GM to write the response.

**22/5-5b To receive the chairman's report 2021-22.**

**22/5-5c To reaffirm the Policies and procedures of the Council including the update of the GDPR procedures**

- i. Financial Regulations updated 2021
- ii. New Code of Conduct adopted 2021
- iii. Grievance Procedure adopted 2020
- iv. Disciplinary procedure adopted 2020
- v. Clerk booked into Data Protection training **20/5/22**
- vi. Further F&GP meeting planned to update other policies **Clerk to arrange**

**LM to check for any NALC guidance updates. All councillors to receive passwords for NALC and DAPTC**

**Resolved**

**22/5-5d To consider if the Parish Council is eligible to use the General Power of competence**

Unfortunately, the council no longer has a qualified clerk and 80% elected councillors which is the requirement, so therefore BBPC is no longer eligible for the general Powers of Competence.

**The Parish Council is working towards regaining this by 2024**

**Resolved**

**22/5-5e Finance and general purposes**

- i. **To consider the receipts and payments for April**
- ii. **To approve section 1 of the Annual return 2021-2022**
- iii. **To approve section 2 of the Annual return 2021-2022**

**Resolved.** Chairman signed section 1 and 2 of the Annual Return. LM informed the council that the clerk's salary and the PAYE payment does not need to be on view to the public.

**22/5-5f To agree that future agenda's /minutes note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.**

BBPC offers a public time before the meeting starts, for the public to comment on items for

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decision on the Agenda. There is also another opportunity for members of the public to suggest items for future Agenda's. These are noted informally. Members of the public can also write to the Parish Council suggesting items for future Agenda's.

## **Resolved**

**22/5-5g To decide on whether to accept Giles Watts invitation to talk at a future council meeting re Dorset deserves better campaign.**

Clerk to invite G. W. to speak for up to 10mins in June's public time prior to the meeting.

**22/5-5h To agree a BBPC response to the community governance review consultation on the changes the PC proposed.**

**Clerk to send details to LM**, so she can respond to Dorset Councils recommendation on boundary change in the CGR and also to ask whether our request to change the number of required councillors to have a full council from 11 to 9 has been considered.

## **Resolved**

**22/5-6 Items for information only.**

**22/4-6a To receive an update from the community emergency resilience working party.**

DV reported that the next face to face meeting is being finalised

**22/4-6b To receive an update on the Jubilee celebrations committee**

AK reported that village events for the weekend have been publicised. (See matters arising)

**22/4-6c Road Safety – Chris Loder meeting re Coast Road on 13 May.**

(See matters arising)

**22/4-6d To receive any comments on items of correspondence since the last meeting.**

- Clerk to take up Loders PC's offer on cemetery land advice
- No feedback for Chesil Banks neighbourhood plan consultation.
- No comment to the two surveys on the correspondence list.
- Clerk to ask decorator to bring forward P.O. decoration

**22/4-7 Items for the BVN, Website and Facebook**

As previous month

**22/4-8 To agree items and date for next meeting.**

Next meeting will be held Wednesday 8th June 2022

- Election of new chair (AB)
- Dog Fouling campaign
- A second defibrillator for the village
- CLT's interest in PC land on West of Cliff Rd.

**Meeting closed TIME 21.10**

**Open Public Forum Part 2- up to 15minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council Meetings. Each speaker to speak for a maximum of 3 minutes subject to the Chair's discretion**

If members of the public want to formally propose a matter for a future Agenda, Please note that members of the public wishing the Council to [discuss and / or] decide on a particular issue at a Council meeting should write to the Clerk at least 10 days before the meeting setting out the details. This is to ensure that adequate notice of and information on the matter may be given and that statutory timescales can be met. This can then be listed in the correspondence.