

BURTON BRADSTOCK PARISH COUNCIL

Chairman Andrew Bailey

Clerk Ms L Windsor



Burton Bradstock Parish Council Meeting

21st September 2022

**You are hereby summoned to attend the next Annual Parish Council meeting on
28th September 2022 at 7.30pm-**

*The Public and Press are cordially invited to attend via Zoom (Invite on website) or in person
OPEN PUBLIC FORUM Part 1 up to 15 minutes for electors, residents in the parish or adjoining parishes to
comment on any items to be discussed for decision. Each speaker may speak for a maximum of 3 minutes
subject to the Chair's discretion.*

AGENDA

22/9-1 To elect a Chair for September 2022 and sign a declaration of office.

22/9-2 To consider filling current Councillor vacancies by co-option, sign and acceptance of office.

22/9-3 To receive apologies for absence

22/9-4 To receive declarations of interest and grants of dispensation

22/9-5 To approve the minutes of the Parish Council meeting held Wednesday 6th July 2022

22/9-6 Matters Arising from the above minutes for information only and ongoing actions.

Items for decision

22/9-7a To consider any planning items in circulation

- i. P/LBC/2022/05540 Location: 33 Grove Road Burton Bradstock Bridport DT6 4QT Proposal: Replacement window to south elevation
- ii. P/HOU/2022/02262 Location: Orchard House Grove Road Burton Bradstock Dorset DT6 4QU Proposal: Demolition of conservatory, erect two storey extension, rear single storey garden room extension, various fenestration changes and formation of hardstanding at rear and vehicle access to Annings Lane

7b To agree new membership of the staffing committee

7c To consider next steps after the resignation of Clerk & RFO and recruitment of replacement(s)

7d To agree the appointment of (non-exclusive) repair & maintenance contractor (See attached report)

7e To consider if the length of the rotating chair be extended from 2 months due to changing councillors and appointment of new clerk.

7f To consider how to move forward on the agreement that the Parish Council would provide an additional defibrillator for the village, sited around the Anning's Way end of BB. (AB)

22/9-8 Finance and general purposes

8a To consider the report following the F&GP groups deliberations and agree changes to the BBPC's Standing Orders and Financial Regulations. (see attached report and draft standing orders)

8b To receive the final audited accounts of 2021-2022

8c To consider the Finance Report of receipts and payments (Clerk)

8d To agree on allotment charge increase and BI

8e To receive village maintenance items

- i. Maintenance of Corncrake (GM)(report attached)
- ii. Maintenance of the recreational area (RH)
- iii. Maintenance of Reading Room and Post Office (AB)
- iv. To consider the servicing or renewal of volunteer's tools (see PT report)

Signed by *Lesley Windsor*, Clerk to the Council

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA. Mob: 07902816009
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Items for information only

22/9-9 To receive any comments on items of correspondence since the last meeting (sent to Cllrs)

22/9-10 Items for the BVN, website, social media

22/9-11 To agree items for and date of next meeting.

Meeting Closed

After the formal business of the Council is concluded there will be an OPEN PUBLIC FORUM of up to 15 minutes for attendees to raise any items of information or propose issues for future Council meetings. Each speaker to speak for a maximum of 3 minutes subject to the Chair's discretion. The Council will take an informal note of matters raised in order to inform the Agenda for the next Council meeting.

Please note that members of the public wishing the Council to decide on a particular issue at a Council meeting should write to the Clerk at least 1 week before the meeting setting out the details. This is to ensure that adequate notice of and information on the matter may be given and that statutory timescales can be met. Any urgent matters should be reported to the Clerk as soon as possible.

Signed by *Lesley Windsor*, Clerk to the Council

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