

BURTON BRADSTOCK PARISH COUNCIL

Chairman Graham Moody

Clerk Ms L Windsor

Burton Bradstock Parish Council Meeting



9th November 2022

You are hereby summoned to attend the next Annual Parish Council meeting on

Wednesday 16th October 2022 at 7.30pm

The Public and Press are cordially invited to attend via Zoom (Invite on website) or in person

OPEN PUBLIC FORUM Part 1 up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed for decision. Each speaker may speak for a maximum of 3 minutes subject to the Chair's discretion.

AGENDA

22/11-1 To receive apologies for absence

22/11-2 To receive declarations of interest and grants of dispensation

22/11-3 To approve the minutes of the Parish Council meeting held Wednesday 26th October 2022

22/11-4 Matters arising from the above minutes for information only and ongoing actions.

Items for decision

22/11-5a To consider

- I. if the replacement of litter bin in Annings Lane should be requested to be positioned near to the footpath known as The Drain.
- II. do we require additional litter bins in Burton Bradstock or/and some bins to be moved to more prominent places in the village with information on the whereabouts of litter bins to be made available to residents and visitors.
- III. Councillor L Mealing's volunteering to be the PC's web site and social media lead.
- IV. Requesting Dorset Council to take timely action in respect of planning enforcement notices including those at the Old Coastguards caravan park and the Forest & Tree Care premises on Bredy Lane (MH, RH,).
- V. Dorset Councillor Mark Roberts' request for an earlier opportunity to update the PC on Dorset Council news that at the beginning of the second Open Public Forum (GM – report to follow).
- VI. A recommendation from a member of the public that the Parish Council develops and implements an action plan to overcome the flood risk in Burton Bradstock, in support of the Community Emergency Resilience Plan.(LM)
- VII. Approving time, travel and subsistence payments to the new Clerk & RFO to secure a smooth handover on the current Clerk & RFO's leaving the Council's employment.

Items for information only

22/11-6 To receive

- I. the Finance Report of receipts and payments (Clerk).
- II. an update on the recent damage to the post office (AB).
- III. information on any repair etc orders issued under Financial Regulation 11.k (Clerk).
- IV. any comments on items of correspondence since the last meeting.

22/11-7 Items for the BVN, website, social media .

22/11-8 To agree items for and date of next meeting.

Meeting Closed

After the formal business of the Council is concluded there will be an OPEN PUBLIC FORUM of up to 15 minutes for attendees to raise any items of information or propose issues for future Council meetings. Each speaker to speak for a maximum of 3 minutes subject to the Chair's discretion. The Council will take an informal note of matters raised in order to inform the Agenda for the next Council meeting.

Please note that members of the public wishing the Council to debate a particular issue at a Council meeting should write to the Clerk at least 10 days before the meeting setting out the details including what it wants the Council to do. This is to ensure that adequate notice of and information on the matter may be given and that statutory timescales can be met. Any urgent matters should be reported to the Clerk as soon as possible.

Signed by *Lesley Windsor*, Clerk to the Council

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