

# BURTON BRADSTOCK PARISH COUNCIL

Chair: Cllr Mealing Clerk: Paul Russell

## FULL COUNCIL MINUTES

Minutes of the Full Parish Council Meeting of Burton Bradstock Parish Council held on Wednesday 1<sup>st</sup> March 2023 commencing at 19:30 hours at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.

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**Members Present:** Cllr Mealing (Chair), Cllr Henderson, Cllr Rigby, Cllr Ward, Cllr Hawes, Cllr Allan and Cllr Skinner.

**Also Present:** The Clerk to the Council, Ward Cllr Roberts, seven members of the public and two members of the public via the Zoom link.

**Open Public Forum Part 1:** To enable electors and residents of the parish or adjoining parishes to comment on any items to be discussed for decision. Under the Public Bodies (admission to meetings) Act 1960 s1 and extended by the LGA 1972 s100 no minutes are produced.

### 23/3/1 ELECTION OF CHAIR

Cllr Mealing was proposed and seconded. There being no other nominations Cllr Mealing was formally appointed Chair of the Council. A Declaration of Acceptance of Office was signed.

### 23/3/2 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Moody (personal).

Apologies had also been received and were accepted from newly to be co-opted Member Cllr Pearson (personal).

### 23/3/3 CO-OPTION

Council **RESOLVED** to co-opt the following people on to Burton Bradstock Parish Council:

- Mr R Ward
- Mrs Hawes
- Ms Joan Allan
- Mr Skinner

All newly co-opted Members signed their Declarations of Acceptance of Office.

### 23/3/4 DECLARATIONS OF INTEREST

23/3/4.i There were no Declarations of Interest made.

23/3/4.ii There were no written requests for dispensations received.

23/3/4.iii No grants of dispensation were made.

Chairman's Signature:  
05/04/2023

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### 23/3/5 MINUTES

Council **RESOLVED** to approve the minutes of the Parish Council meetings held on 18<sup>th</sup> January 2023 subject to the agreed amendments.

### 23/3/6 CHAIR'S ANNOUNCEMENTS

Council noted the following Chair's Report:

- The Chair thanked everyone for supporting her;
- She also thanked various people and organisations for helping to fill the vacancies on the Parish Council;
- She had attended the 20mph webinar. Advice received had recommended that a smaller area be applied for to implement a 20mph zone in the village. The Parish Council would develop an option and consider it at a later meeting.

### 23/3/7 PARISH CLERK'S REPORT

Council noted the report presented.

### 23/3/8 PLANNING MATTERS

Council agreed to forward the following comments:

**Application No:** P/NMA/2023/00545

**Location:** 35 Annings Lane Burton Bradstock DT6 4QN

**Proposal:** Non-material amendment for Planning permission P/HOU/2021/04676 (Erect single storey replacement extension and extension of existing rear dormer) - install high window in staircase.

**Comment:** Noted that it had already been approved.

**Application No:** P/FUL/2023/00573

**Location:** 3-5 Land Between Beach Road, Burton Bradstock DT6 4RF

**Proposal:** Erect outbuilding to rear of garden, for use by construction team as first aid point and temporary office, then for main house use as garden/storage and hobby area.

**Comment:** No objection.

**Application No:** P/FUL/2023/00614

**Location:** Old Coastguard Holiday Park Coast Road, Burton Bradstock DT6 4RL

**Proposal:** Retain existing drainage engineering works to control surface water discharge.

**Comment:** No objection subject to the scheme being approved by planning and flood experts.

**Application No:** P/HOU/2023/00825

**Location:** Gages Orchard Shadrach Burton Bradstock Bridport DT6 4QG

**Proposal:** Installation of 14 ground mounted solar panels (2 banks of 7 panels) at rear of side garden.

**Comment:** No objection.

## 23/3/9 FINANCIAL MATTERS

- (a) **Budget 2023/24** – Council considered reviewing the 2023/24 budget. It was agreed that Cllrs Hawes, Rigby, Mealing and Henderson would meet in the next two weeks to revise the budget.
- (b) **Payment List and Budget Monitoring Reports** – Council **RESOLVED** to pay the following invoices:

Description	Supplier	Net	VAT	Total
Allotment rent- NT	National Trust	50.00	0.00	50.00
Play area inspections	Ken Hussey	120.00	0.00	120.00
Accounts package	Scribe	276.48	55.30	331.78
Salary	Paul Russell	603.20	0.00	603.20
PAYE	HMRC	150.80	0.00	150.80
Grass contract	Wessex Ground Services	317.04	63.40	380.44
Allotment repairs	John Lewis	35.00	0.00	35.00
RR Repairs	John Lewis	53.67	3.33	57.00
RR Repairs	John Lewis	67.51	3.49	71.00
RR Repairs	John Lewis	28.00	0.00	28.00
RR Cleaning	John Lewis	76.00	0.00	76.00
Playing field Grounds	John Lewis	90.00	0.00	90.00
RR Repairs	John Lewis	81.71	3.29	85.00
Playing field Grounds	John Lewis	54.00	0.00	54.00
RR Repairs	John Lewis	1.66	0.33	1.99
RR Repairs	John Lewis	17.43	3.49	20.92
Volunteer Equipment	John Lewis	2.99	0.00	2.99
RR Cleaning	John Lewis	7.48	1.50	8.98
office expenses	Paul Russell	19.33	3.86	23.19
RR Cleaning	Shirley Fowler	90.00	0.00	90.00
		<b>2,142.30</b>	<b>137.99</b>	<b>2,280.29</b>

It was agreed to add Cllr Henderson to the bank account.

- (c) **Additional Items for Repair** – Council **RESOLVED** to carry out the following works. Mr Lewis would be advised:
- Repair both gates into the playground; remove gates and check mechanism, grease all moving parts, refit gates and adjust closing mechanism: £95
  - Refix wooden seat in playing field: £18
  - Replace water heater in washroom in Reading Room with similar unit:
    - Labour £50
    - Water Heater: £90 approx.
  - To remove old cement fillet along joint with wall and pavement outside Reading Room and replace with new fillet of cement: £60
  - Sleeper outside toilet block: Fix a bollard on the end of the sleeper screwed into the road, Cost approximately £20.

Chairman's Signature:  
05/04/2023

Council agreed to investigate the suggested repairs to the finger posts in the village and request an estimate from Mr Lewis.

### **23/3/10 WARD COUNCILLOR REPORT**

Council noted the Ward Councillor's report:

- Dorset Council had saved £76 million since becoming a unitary council;
- There would be a 2% increase in Council Tax and a further 2% increase for the social care budget in 2023/24;
- The Highways budget would be £60 million
- A number of grants had been successfully secured to help provide electric car charging points and decarbonisation of Council buildings;
- £2 million had been allocated for struggling families;
- Collection rates had risen to 95% as it had been prior to Covid;
- All the car parking metres in the County were to be replaced and short stay parking was increasing from 2 hours to 3 hours;
- The Full Council meeting had been moved forward to take advantage of the double taxation on second homes that had been approved by Cabinet. This would result in £9.5 million in additional income.

### **23/3/11 COUNCIL MATTERS**

- (a) **Village Fayre Road Closure** – Council noted the road closure application.
- (b) **Communications** – The following items would be included:
- Plans for the coronation celebrations;
  - 20mph resident survey asking for either support or objections on the suggested zones that Cllr Mealing would provide. A separate meeting to discuss this matter would also be arranged;
  - The £2 bus fare charges that would be in place until the end of June;
  - Publicise the Jurassic Fibre initiative including the QR sign up code.
- (c) **Reports from Outside Bodies** – The following reports from outside bodies were noted:
- Cllr Mealing reported back to Council following the Friends of Burton Bradstock Library meeting held on 14<sup>th</sup> February 2023. Clarification was sought to ensure that the library building was being insured by the Parish Council. The library would be extending its opening hours to six days a week and the Friends were in a positive financial position.
- (d) **Flood Meeting** – Council noted the update following the meeting with the Environment Agency held on 16<sup>th</sup> February 2023.

The conclusion of the meeting reached was that the flood water was not flowing completely into the Bay and that some solution should be sought in a future meeting which should include a representative from Freshwater.

(e) **Additional Bins** – Council considered number and locations of additional litter bins following the recent consultation. It was agreed to collate the responses and make recommendations to be considered at the next Full Council meeting in April 2023.

(f) **King Charles III Coronation** – Council noted that this would be taking place on Monday 8<sup>th</sup> May 2023. Council received a report from a recent meeting to discuss coronation celebration activities. A garden party would be held in the Rectory garden from 12.30pm to 2pm following the morning service on the Sunday afternoon with the Friends of the School providing tea and cakes as a fundraiser.

Council agreed in principle to provide a grant of up to £250. The event would be promoted in the village and door to door leaflets. A website page would also be set up. A bench may also be considered, to the Parish Council specification, possible site – Annings Lane, although not a Parish Bench there currently.

(g) **Use of Goal Nets** – Council agreed to take no further action regarding the use of the goal nets.

(h) **Defibrillator** – Following discussion it was agreed to deliver the provision of a new defibrillator following telephone conversations between Cllr Henderson and the British Heart Foundation.

Council **RESOLVED** to make an immediate payment of £600 to the British Heart Foundation for the new defibrillator.

(i) **Gigabit Broadband** – Council noted the following update on this initiative following on from the February 2023 public meeting:

- 28 people attended the meeting;
- Jurassic Fibre was a private company that was aiming to provide fibre directly to residential dwellings;
- A voucher scheme was in place and was being run in tandem with the Shipton Gorge community;
- A large commitment from both communities via the QR code was required for the scheme to develop further.

(j) **Reading Room Repairs and Maintenance** – Council noted the update report regarding the repairs and maintenance that had been undertaken at the Reading Room. Repairs included the cleaning of the windows, the replacement of the glass above the main door and various other items. Work to the roof would be commencing within the next week.

(k) **Basketball Project** – Council considered the next stages of the basketball project. The consultation for this area has been extended until the end of February 2023. It was agreed to develop the size and specification of the proposed facility and to ensure that those providing quotations were aware of the flooding issues in the area. Cllr Henderson would develop a full specification in time for the next Full Council meeting in April 2023.

(I) **SSE Community Advisor** – Council agreed to contact SSE and suggest that they arrange a meeting on the same lines as the recent Jurassic Fibre meeting.

**23/3/12 Date of Next Meeting** – Council note that the date of the next meeting will be held on Wednesday 5<sup>th</sup> April 2023. The following items would be considered:

- Proposal for a 20mph zone;
- Items identified in the minutes above;
- A proposal to carry out a metal detecting exercise on Council owned land;
- Identify and agree repairs/replacement of benches within the village;
- A date for the Annual Parish Meeting.