

BURTON BRADSTOCK PARISH COUNCIL

Chair: Cllr Lianne Mealing

Locum Clerk: Jo Hughes

FULL COUNCIL MINUTES

Minutes of the Full Parish Council Meeting of Burton Bradstock Parish Council held on
Wednesday 5th April 2023 commencing at 7.30pm
The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.

Present:

Councillors:

Lianne Mealing (*Chair*)
Joan Allen
Alison Hawes
Janet Pearson
Nichola Riches
Derek Rigby
Graham Skinner
Mark Roberts (*Dorset Council*)

Officers:

Jo Hughes (*Locum Clerk*)
Michele Harding (*Locum RFO - via Zoom*)

Public:

4 members of the public (2 for co-option to the Parish Council)

23/4/1 Welcome from The Chair

Cllr Mealing welcomed everyone to the meeting including the newly appointed Locum Clerk Jo Hughes and Locum RFO Michele Harding.

23/4/2 Apologies for Absence

Apologies were received and accepted from Cllr Mike Henderson and Cllr Bob Ward.

23/4/3 Declarations of Interest and Grants of Dispensation

- i. There were no declarations of interest made. Councillors to declare an interest at the time should the need arise.
- ii. There were no written requests for dispensations and no grants of dispensation were made.

23/4/4 Comments or Statements from Members of the Public or Press

Cllr Mealing confirmed that going forward comments from members of the public would now be recorded in the minutes.

23/4/5 Co-option of Councillors

Council resolved to co-opt Janet Pearson onto Burton Bradstock Parish Council.

Proposed: Cllr L Mealing

Seconded: Cllr J Allen

Resolved

Council resolved to co-opt Nichola Riches onto Burton Bradstock Parish Council.

Proposed: Cllr L Mealing

Seconded: Cllr A Hawes

Resolved

Chairman's Signature:

03/05/2023

The newly co-opted Councillors signed their Declarations of Acceptance of Office and Cllr Mealing welcomed them to the Parish Council.

23/4/6 Minutes of Meeting held on 1st March 2023

Council resolved to approve the minutes of the Parish Council meeting held on 1st March 2023 subject to the agreed amendments. The minutes were duly signed.

23/4/7 Chair's Announcements

Council noted the following Chair's Report:

- Cllr Mealing thanked the newly appointed Locum Clerk Jo Hughes and Locum RFO Michele Harding for agreeing to step in and assist Burton Bradstock Parish Council over the coming months following recent employee and councillor resignations. Thanks, were also expressed to Neil Wedge (DAPTC) for his expert guidance and assistance in the matter.
- Cllr Mealing also expressed thanks to Cllr Henderson for his help in keeping various projects moving forward.
- Cllr Mealing confirmed that as the Parish Council representative she would be attending a trustees meeting with the Post Office on 24th April at 6pm.

23/4/8 Parish Clerk's Report/Background Paper

The following report was noted:

- Financial Matters - budget meeting proposed to take place on Wednesday 19th April.
- Additional Items for Repair - unfortunately John Lewis was not present at the meeting so no update available. New bench to be added to his list of works.
- Bride Valley News (BVN) items for submission for the May issue:
 - King's Coronation new bench;
 - 20mph zone views of residents;
 - Continuation of £2 bus fare;
 - Jurassic Fibre register interest.

Chair to provide copy for Clerk to submit before 14th April deadline.

- Additional bins - Cllr Henderson to provide an update for the next meeting.

23/4/9 Planning Matters

Council agreed to forward the following comments:

Application No: P/HOU/2023/01465

Location: 16 Hive Close, Burton Bradstock DT6 4RQ

Proposal: Erect extension, insert dormer windows. Internal alterations. Demolition of garage. Comments by 11/04/23.

Comment: No objection.

Application No: P/NMA/2023/01382

Location: 3-5 Land Between Beach Road, Burton Bradstock DT6 4RF

Proposal: Non-material amendment to raise ridge height & amend door to window to planning permission P/VOC/2022/07833 - Erect 1.no dwelling (with variation of conditions 2, 3, 4, 5 & 7 of planning permission P/FUL/2021/03186 - to amend plans). For information purposes only.

Comment: N/A

Chairman's Signature:
03/05/2023

Application No: P/FUL/2023/01689

Location: Burton Bradstock Vc Primary School, Church Street, Burton Bradstock DT6 4QS

Proposal: Replacement of fencing to the perimeter

Comment: No objection.

23/4/10 Financial Matters

(a) Budget 2023/24

Cllr Mealing advised that a draft budget for 2023/24 has been produced but not finalised. Proposed that the working party meet on 19th April to work through the budget and finalise.

(b) Payment List and Budget Monitoring Reports

Council resolved to pay the following invoices:

Description	Supplier	Total
DAPTC Subs	DAPTC	365.92
BLAP Contribution	Bridport Town Council	119.48
		485.40

Council resolved to ratify the March 2023 payment list detailed below:

Description	Supplier	Total
Office Expenses	Paul Russell	23.19
RR Cleaning	Shirley Fowler	90.00
Scalping's	JC Phillips & Sons	53.10
Grass Contract	Wessex Ground Services	190.22
RR Tel/Broadband	Vodafone	31.52
RR Electric	Ecotricity	55.12
Defib Purchase	British Heart Foundation	600.00
Data Protection	ICO	35.00
RR Cleaning	Shirley Fowler	120.00
RR Repairs	John Lewis	40.94
RR Tel/Broadband	Vodafone	31.52
Salary	Paul Russell	1104.71
Salary	HMRC	428.82
RR Electric	Ecotricity	40.67
Volunteer Equipment	John Lewis	30.41
Annual Defib Upkeep	Burton Bradstock Village Hall	100.00
Hire Equipment	Fowler Hire & Sales	149.68
Play Area Repairs	Sutcliffe Play	150.00
Grass Contract	Wessex Ground Services	190.22
RR Repairs	O'Brien Roofing Ltd	1787.83
Benches	TDP Limited	462.65
		5715.60

23/4/11 Ward Councillor Report

Council noted the Ward Councillor's report:

- Dorset Council has produced a balanced budget for 2023/24 without the need to cut services;
- The government proposal for council tax premiums on second homes has been delayed;
- Increased car parking costs in Dorset Council car parks will be limited to tourist areas, short stay car parks will now have a 3-hour option and payment machines are being updated;
- Dorset Council are asking for local development areas for the Dorset Local Plan;
- Dorset Council has received £3 million in extra funding to repair pot holes;
- Elections will be taking place in Bournemouth, Christchurch and Poole Council this May but will not take place for Dorset Council until May 2024 due to the five-year term Councillors serve from 2019.
- Following the pollution spill at Poole Harbour, the beaches are being reopened;
- Dorset Council are concerned about the government's decision to house asylum seekers on a barge off the Dorset coast.

Cllr Mealing thanked Cllr Roberts for his report and raised the following question on behalf of Cllr Ward in his absence:

- Phosphate in rivers - do Dorset Council get involved? Cllr Roberts advised that Natural England set the policies and the Environment Agency carry out the monitoring. In terms of planning applications, mitigation measures have to be put in place.

23/4/12 Council Matters

(a) Parish Council Website

Following circulation of the gov.uk website specification and quote received, Council agreed to progress with the gov.uk option.

(b) Allotments

Cllr Mealing confirmed that the RFO was up to date with the outstanding allotment payments, and it was now a case of determining how many allotment plots are vacant.

(c) Communications

Cllr Mealing to provide copy for articles for the Bride Valley News which the Clerk will submit by 14th April deadline.

(d) King Charles III Coronation

Council agreed to site the new bench on the corner of Annings Lane and Norburton with a dedication to the Coronation. John Lewis to be asked to undertake the work. Clerk to advertise details of the launch of the bench on the Parish Council's Facebook page.

Proposed: Cllr D Rigby

Seconded: Cllr J Allen

Resolved

(e) Defibrillator

Cllr Henderson had previously circulated an update report on the defibrillator power supply issues. National Grid have advised that they have been unable to obtain permission from Openreach to allow National Grid to attach the power supply to the telegraph pole, so an

alternative option is to lay cable underground at an estimated cost of £1,000. Cllr Henderson is awaiting further details of this proposal from National Grid.

(f) Playground, Basketball and Goal Nets

Cllr Henderson had previously circulated an update report on the playground regarding the playground surface possibly posing a safety issue. It was agreed to get Ken Hussey (playground safety advisor) to carry out a site visit of the playground to establish the current position. Cllr Henderson had also circulated an update report on the basketball project which confirmed that a detailed specification still needs to be written and that costings need to be investigated further to ensure a fair price for the project. Suggested that Ken Hussey be contacted as has previously been involved in the basket ball project.

(g) Village Volunteers

Wednesday 26th April was agreed as a suitable date for the Village Volunteers thank you supper and drinks.

23/4/13 Date of Next Meeting

Council note that the date of the next meeting will be held on Wednesday 3rd May 2023 - Annual Parish Council meeting.

The following items would be considered:

- Proposal for a 20mph zone;
- Proposal to carry out a metal detecting exercise on Council owned land.

23/4/14 June 2023 Meeting

It was agreed to hold the Annual Parish Meeting in June in place of the June Parish Council meeting, to be held at the Village Hall from 7pm with guest speaker and refreshments.

23/4/15 Open Public Forum

- A member of the public advised that SSE (part of OVO Energy) may have grants available towards defibrillator costs and the suggestion was also put forward that second homeowners in the parish could be asked to make a financial contribution to the village.
- A plea was put forward from the Village Society for the email addresses of all allotment holders.

Meeting closed: 8.55pm.

Signed: L Mealing

Dated: 3rd May 2023