

BURTON BRADSTOCK PARISH COUNCIL

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.



Email: theclerk@burtonbradstockparishcouncil.org

Website: www.burtonbradstockparishcouncil.org



Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 5th July 2023, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest and grants of dispensation
3. To approve the minutes of the Parish Council meeting held on 3rd May 2023
4. Matters arising from the above minutes
5. Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement on agenda items only
6. Chairman's Announcements
7. Planning Matters
To consider any planning applications, appeals or enforcements in circulation:
 - P/VOC/2023/03280 - 4 Beach Road Burton Bradstock Dorset DT6 4RF - erect 1.no dwelling (with variation of condition 2 of permission P/VOC/2022/07383 to amend approved plans - to allow the alteration of the pitch of main roof & the removal of two rooflights in bedroom 3 & addition of roof light in en-suite to bedroom 3 instead)
8. Financial Matters
 - To consider the finance reports and payments list for approval
9. Dorset Council Matters
 - Report from Cllr Mark Roberts
 - CGR update for Burton Bradstock Parish
 - Dorset Council footbridge replacement following site meeting - update from attending Cllrs
10. Parish Council Property
To consider and agree any actions in relation to Parish Council property:
 - a. The Reading Room
 - Reading Room clear out - next steps for the Reading Room
 - b. Play Area and Recreation Field - Cllr Henderson, Cllr Skinner and Cllr Hawes
 - Playground inspection reports
 - Wessex Grounds Services maintenance contract
 - Play area damaged bench
 - Zip wire platform access
 - Football goal maintenance
 - Basketball project update

- c. Allotments
 - Update from Clerk
 - d. Corncrake
 - Upkeep of newly planted Jubilee trees at Corncrake - update
 - Strimming/cutting back of Corncrake footpaths
 - Corncrake Management Plan following concerns raised at Annual Parish Meeting
 - Income generating ideas for Corncrake
 - e. The Post Office and Village Shop
 - Annual Post Office Protocols Agreement - update from Cllr Mealing
 - Post Office fallen tree insurance claim - update from Clerk
 - Post Office and shop damaged sign
11. Other Council Matters
To consider and agree any actions in relation to Council Matters:
- a. New website - update from Clerk
 - b. New defibrillator installation - to consider the quotation from National Grid for the installation of a power supply to the new defibrillator - update from Cllr Henderson/Clerk
 - c. Additional bins - update from Clerk
 - d. Additional/replacement benches including Cliff Road Queens bench - Cllr Henderson
 - e. Disappearance of kissing gate between Corncrake and Bredy Lane - update from Clerk
 - f. Fence undergrowth running from toilets to Corncrake - Cllr Henderson
 - g. Council repairs and maintenance - update from Clerk
 - h. Burton Bradstock road safety working group - to consider setting up a Road Safety Working Group - report from Cllr Ward
 - i. Proposal to carry out metal detecting on Council owned land - proposal from Cllr Rigby
 - j. Village Volunteers "Thank You" meal - update from Clerk
 - k. Communications - To consider items for the BVN, website and social media
12. Correspondence Received
To consider and agree any actions in relation to Correspondence Received:
- a. 03.06.23 - Letter received from resident re. joining a Burton Bradstock Road Committee if the Parish Council has one - Clerk responded, requires follow up.
 - b. 05.06.23 - Email received from resident (via Dorset Council) for an outdoor tap to be installed on Hive Beach (National Trust land) - Clerk responded.
 - c. 05.06.23 - Email received from resident re. miscellaneous parish issues requiring clarity as to ownership and responsibility - to be discussed.
 - d. 20.06.23 - Dorset Council consultation on a dog related Public Space Protection Order (PSPO) - consultation closes 25th August 2023 - Councillors to respond individually if they wish.
 - e. 22.06.23 - Letter received from resident regarding a plot of land in the village (opposite the Red House) that the resident wishes to be taken over by Burton Bradstock Parish Council - to be discussed.
 - f. 22.06.23 - Email received from resident regarding lorries blocking road in Annings Lane due to house renovation and overgrown hedge in Annings Lane - Clerk responded and reported hedge to Dorset Council.
 - g. 26.06.23 - Email received from resident regarding poor condition of notice board at Hive Beach (National Trust land), concerns regarding pollution of River Bride in Burton and inconsiderate parking of cars on the junction of Annings Lane and Shipton Road - Clerk responded and reported notice board to the National Trust.
13. Open Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement
14. Date of Next Meeting: Wednesday 6th September 2023

Signed by the Clerk: *Jo Hughes Locum Clerk,*

Dated: 29th June 2023