

BURTON BRADSTOCK PARISH COUNCIL

Chair: Cllr Lianne Mealing

Locum Clerk/RFO: Jo Hughes

EXTRAORDINARY MEETING MINUTES

Minutes of the Extraordinary Meeting of Burton Bradstock Parish Council held on
Wednesday 2nd August 2023 commencing at 7.30pm
The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.

Present:

Councillors:

Lianne Mealing (*Chair*)
Joan Allen
Alison Hawes
Mike Henderson
Graham Skinner
Lesley Waite
Bob Ward
Mark Roberts (*Dorset Council*)

Officers:

Jo Hughes (*Locum Clerk/RFO*)

Public:

2 members of the public

23/8/1 Apologies for Absence

Apologies were received and accepted from Cllr Nick Lockwood, Cllr Janet Pearson and Cllr Derek Rigby.

23/8/2 Declarations of Interest and Grants of Dispensation

Cllr Mealing and Cllr Henderson declared an interest in agenda item 4 - planning application P/HOU/2023/03474, Little Orchard, Annings Lane.

23/8/3 Comments or Statements from Members of the Public or Press

None.

23/8/4 To consider planning application P/HOU/2023/03474 - Little Orchard Annings Lane Burton Bradstock Dorset DT6 4QN - Replace existing roof and raise ridge height to form habitable space. Demolish existing rear utility area and conservatory. Erect single storey rear gable extension and raised rear terrace. Widen existing driveway by 0.5m from Annings Lane - comments by 18th August.

Although Councillors had no objections to the application, concerns were raised regarding vehicle access to the property during the building works - Councillors would welcome an access restrictions plan before the building works commence.

It was noted that the prior approval planning application P/PABA/2023/03502 for the erection of an agricultural building for use as a winery was refused by Dorset Council. The applicant will now be required to submit an application for full planning consent.

Chairman's Signature:

06/09/2023

23/8/5 To consider the payments list for approval

Description	Supplier	Total
RR Cleaning	Shirley Fowler	60.00
Website Hosting Fee	Cloud Next Ltd	119.98
Allotment Strimming	Maurits Fontain	200.00
RR Tel/Broadband	Vodafone	35.75
RR Electricity	Ecotricity	30.05
Defib Electrical Supply Installation	National Grid	2,208.12
Village Repairs	John Lewis	182.00
Locum RFO	Michele Harding	313.00
Grass Contract	Wessex Ground Services	194.00
Locum Clerk	Joanne Hughes	982.50
RR Cleaning	Shirley Fowler	60.00
		4,385.40

Proposed: Cllr G Skinner

Seconded: Cllr L Mealing

Resolved

23/8/6 To consider estimates received from the Parish Council maintenance contractor for repairs and maintenance works raised at the 5th July Parish Council meeting

- Estimates for bench repairs and maintenance totalling £455 as per detailed estimate.
- New replacement bench to be considered at September meeting.

Proposed: Cllr G Skinner

Seconded: Cllr M Henderson

Resolved

- Estimates for zip wire works totalling £381. After discussion it was agreed to proceed with the works to repair the loose boards on the platform totalling £36 but to leave the platform at the existing angle of 45 degrees on the advice of the Play Inspector as this angle ensures parents/helpers are required to assist younger children accessing the platform.

Proposed: Cllr G Skinner

Seconded: Cllr M Henderson

Resolved

- Estimates to move goal posts and install two additional ground sockets to enable goal mouth to repair totalling £260. Two anchors and caps will also be required at an estimated cost of £100.

Proposed: Cllr B Ward

Seconded: Cllr G Skinner

Resolved

- Estimates to repair ground by concrete slope by pedestrian gate onto playing fields by male toilets totalling £315.

Proposed: Cllr B Ward

Seconded: Cllr G Skinner

Resolved

It was also noted that the noticeboard situated on Hive Beach is beyond repair. It was agreed that the noticeboard needs to be removed. Clerk to confirm with the National Trust.

23/8/7 To discuss items raised in residents email dated 5th June 2023 regarding miscellaneous parish items requiring clarity as to ownership and responsibility

- Maintenance of the hedge and grass in front of the school wall boundary which is not owned by the school or Parish Council - the Volunteers are currently looking after this area and will continue to do so for the immediate future.

- Overgrown path from the school to the timber bridge - Clerk to report the footpath issue to Dorset Council.
- Cliff Road bench becomes inaccessible as the grass grows - the bench is to be repaired as part of the bench repairs under minute ref. 23/8/6 and it was agreed that the natural trampling of walkers is enough to keep the grass down.
- Request for hi-vis vests - agreed that the Parish Council will purchase replacement vests. Clerk to respond to resident with above outcomes.

23/8/8 To receive and update on Corncrake and consider expenditure allowance

Cllr Henderson advised that he is awaiting a response from the contractor regarding cutting the hay at Corncrake. A working party also needs to be organised for the future management of Corncrake. To be discussed at the next Parish Council meeting. It was also noted that from September, the Primary School will be using Corncrake Orchard for Forest School on a Thursday - Volunteers to be made aware.

23/8/9 To consider the recruitment of permanent Clerk/RFO and approve job advertisement

The Clerk had previously circulated the job advert and job description information for the permanent Clerk/RFO position. It was agreed to advertise the position in the Bridport News costing £528 plus VAT and on the DAPTC website costing £50 with a closing date of 1st September. Interviews to take place the week commencing 4th September.

23/8/10 Open Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement

- Cllr Mark Roberts advised that Dorset Council Children's Services are in desperate need of foster parents and if anyone knows of any interested individuals, they should be directed to Dorset Council Children's Services.
- A suggestion of installing artificial grass in the football goal mouth was put forward as a more permanent solution but it was confirmed that the Parish Council would go with moving the goal posts first to see if that provides a suitable solution.
- The issue of not reducing the gradient of the zip wire platform was questioned. The Locum Clerk queried if any accidents had ever been reported from the existing platform to which it was confirmed that there had been none.
- The muddy area that occurs between the bridge works currently being carried out by Dorset Council was raised with regards to a potential solution. Clerk to contact site agent for advice.

Meeting closed at 9.00pm.