

BURTON BRADSTOCK PARISH COUNCIL

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.



Email: theclerk@burtonbradstockparishcouncil.org

Website: www.burtonbradstockparishcouncil.org



Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 6th September 2023, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest and grants of dispensation
3. To consider the appointment of Vice Chair for Burton Bradstock Parish Council
4. To consider the co-option of Paul Stevens onto Burton Bradstock Parish Council
5. To approve the minutes of the Parish Council meeting held on 5th July 2023
6. Matters arising from the above minutes
7. To approve the minutes of the Extraordinary Council meeting held on 2nd August 2023
8. Matters arising from the above minutes
9. Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement on agenda items only
 - National Trust presentation
10. Chairman's Announcements
11. Planning Matters
 - To consider any planning applications, appeals or enforcements in circulation:
 - P/HOU/2023/04703 - 22 Norburton, Burton Bradstock Dorset DT6 4QL - erect single storey front porch, erect single storey rear extension and internal alterations
12. Financial Matters
 - To consider the finance reports and payments list for approval
 - External Audit - conclusion of annual review 2022/23
 - Replacement Councillor to join the F&GP Working Group
13. Dorset Council Matters
 - Corncrake footbridge replacement - update
 - Report from Cllr Mark Roberts
14. Parish Council Property
 - To consider and agree any actions in relation to Parish Council property:
 - a. The Reading Room

- b. Play Area and Recreation Field
 - Maintenance updates - benches, goal posts, zip wire platform, concrete slope
 - Access issues for grass cutting
 - Grounds maintenance contract (current contract ends 31st March 2024):
 - i) Lead Councillors to review specification of works for grounds maintenance contract
 - ii) Quotes to be obtained for new grounds maintenance contract
 - c. Allotments
 - d. Corncrake
 - To consider setting up a working group for the management of Corncrake
 - e. The Post Office and Village Shop
 - Annual Post Office Protocols Agreement - Cllr Mealing
 - Post Office fallen tree insurance claim - update
 - Post Office shop damaged sign - update
15. Other Council Matters
- To consider and agree any actions in relation to Council Matters:
- a. Replacement Councillor to represent BBPC at DAPTC and BLAP meetings
 - b. New website - update
 - c. New defibrillator installation - to agree updated quotation from National Grid for the installation of an unmetered power supply to the new defibrillator
 - d. Additional bins - update
 - e. Purchase of replacement bench for the play area - Cllr Henderson
 - f. Missing kissing gate between Corncrake and Bredy Lane - update
 - g. Burton Bradstock Road Safety Working Group next steps - Cllr Ward
 - h. Proposal to carry out metal detecting on Council owned land - Cllr Rigby
 - i. Removal of Hive Beach notice board - Cllr Pearson
 - j. Village Volunteers "Thank You" meal - update
 - k. Communications - To consider items for the October BVN (deadline 15th September), website and social media
16. Correspondence Received
- To consider and agree any actions in relation to Correspondence Received:
- a. 23.07.23 - Emailed received from resident advising of removed drywall stones on the path between the top of Cliff Road and Freshwater – Clerk responded and reported to Dorset Council/National Trust.
 - b. 25.07.23 - Email received from resident enquiring if during the Corncrake footbridge replacement works, Dorset Council could create a stone path to lead from the gate to the main field to the bridge to avoid the usual build of mud and water during the winter months - to be discussed.
 - c. 01.08.23 - Email received from Friends of St Nicholas, Abbotsbury requesting sponsorship for the Candle's on St Catherine's Hill project (£200 requested to cover 100 lantern bags for children from Burton Bradstock Primary School) - to be discussed.
 - d. 15.08.23 - Email received from resident regarding the condition of the footpath at the end of Grove Road - Clerk responded and reported to Dorset Council.
 - e. 18.08.23 - Email received from resident regarding residents' input if a Corncrake Management Working Group is formed - to be discussed.
 - f. 18.08.23 - Email received from resident regarding village parking issues - to be discussed.
 - g. 20.08.23 - Email received from resident regarding rock fall concerns on Hive Beach - resident requested to attend meeting.
17. Open Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement.
18. Date of Next Meeting: Wednesday 4th October 2023

Signed by the Clerk: *Jo Hughes Locum Clerk,*

Dated: 1st September 2023